

BURLINGTON COUNTY BOARD OF TAXATION

49 Rancocas Rd Mt. Holly, NJ 08060

County Commissioner's Board Room

MINUTES

FEBRUARY 23, 2023

MEETING CALLED TO ORDER 9:00am

OPEN PUBLIC MEETING NOTICE

This meeting is convened in accordance with the provisions of the Open Public Meetings Act P. L. 2001 Chapter 404 Law of the State of New Jersey. This meeting is being held in person for a public purpose. Let the official Minutes reflect that adequate notice of this meeting has been provided by newspaper advertising, the county bulletin board for such notices, filing same with the county clerk, and posted on the Board of Taxation web page.

ROLL CALL

Tax Board Commissioner roll call		
	PRESENT	ABSENT
President Kennedy	X	
Vice President Holley	X	
Commissioner Foote	X	
Commissioner Katz	x	
Commissioner Valenzano	X	

X – in person x – teleconference V – virtual

PLEDGE OF ALLIEGENCE

MINUTES: Approval of the Minutes of the meeting of December 22, 2022

Tax Board Commissioner roll call				
	Motion	2nd	Approve	Abstain
Vice President Holley		x	x	
Commissioner Valenzano	x		x	
Commissioner Katz			x	
Commissioner Foote			x	
President Kennedy			x	

APPEALS MOUNT HOLLY – 5

4 Stipulated

1 Withdrawn

Motion to accept conditions of appeals for Mount Holly

Motion: Commissioner Foote

Second: Commissioner Kennedy

All in Favor - 5

Any Opposed - 0

Any Abstain - 0

MOTION TO APPROVE THE APPEALS AS WITHDRAWN, STIPULATED, AFFIRM WITHOUT PREJUDICE, and UNTIMELY FILING received after January 17th deadline

- Bordentown Township
- Burlington City
- Burlington Township
- Cinnaminson Township
- Eastampton Township
- Evesham Township
- Florence Township
- Hainesport Township
- Lumberton Township
- Mansfield Township
- Medford Township
- Moorestown Township
- Mount Laurel Township
- North Hanover Township
- Riverside Township
- Riverton Borough

Tax Board Commissioner roll call				
	Motion	2nd	Approve	Abstain
Vice President Holley			x	
Commissioner Valenzano			x	
Commissioner Katz			x	
Commissioner Foote	x		x	
President Kennedy		x	x	

CORRECTION OF ERRORS/ADMINISTRATIVE CHANGES – part of the process of Review, Revise, and Correct the Record

- TDV exempt to ratable - 5**
- TDV ratable to exempt - 14**
- Veteran deduction - 14**
- Senior Citizen deduction - 3**
- Disabled Person deduction – 1**
- Widow of a Veteran deduction - 5**
- Major Subdivision – 1**
- Minor Subdivision – 8**
- Remove Veteran deduction – 5**
- Remove Senior Citizen deduction – 2**
- Remove Widow of a Vet deduction – 1**
- Correction of Allocation of assessment – 1**
- Corrective Deed update – 1**
- Ratable to Exempt:**
- Common elements – 1**
- 15D – 2**
- Medical Office – 1**
- Tax Court Judgments – 8**
- Correction of acreage – 1**
- COAH removal – 1**
- Consolidation by Deed – 2**
- Correction of Property Record Card – 1**

Township purchase of property – 1

Add/Delete lot numbers – 1

Abatement revoked - 1

Beverly City

Bordentown Township

Burlington Township

Cinnaminson Township

Moorestown Township

Evesham Township

Medford Lakes Borough

Medford Township

Mount Holly Township

Mount Laurel Township

North Hanover Township

Pemberton Township

Shamong Township

Willingboro Township

Tax Board Commissioner roll call				
	Motion	2nd	Approve	Abstain
Vice President Holley			x	
Commissioner Valenzano		x	x	
Commissioner Katz			x	
Commissioner Foote			x	
President Kennedy	x		x	

OLD BUSINESS

Old business: Daniel's Law – Officially went into effect January 12, 2023

Burlington County has received 775 names of covered persons that relates to approximately 100+ properties.

NEW BUSINESS

New Business: New Staff member joined the Board team in January and will begin classed May 2023.

A new hire will begin on March 6th.

Staff member was promoted to Assisting Assessor, will be working more closely with the tax assessor's. Working on creating a web page for farmland and assisting farmers and tax assessors in the process of filing applications and inspections.

Daniel's Law – implementing the program as required by the Law – The effect on the Assessor's Office, County Board office, and State Division of Taxation

- 1 online access to information
- 2 sharing with other government agencies
- 3 working with governing bodies.
- 4 Who's in charge?
- 5 Custodian of Record responsibility

The actively employed tax board administrators are presently involved with the implementation of Daniel's Law. A request was made that the legislative committee of NJACTB review the law as written and work with the attorney to find a suggestion of legislative changes to better protect covered persons from having their information in the public.

While reviewing that option, we are working in parallel for uniformity throughout the State in reference to process, forms, and online search methods.

REPORTS

Administrator

Expediting ethics forms for attendance to events.

Both Commissioner Katz and a staff member will begin RPA-1 as part of their commitment to their positions.

Commissioners

CORRESPONDENCE – no correspondence

TRAINING/CONTINUING EDUCATION

2023 Commissioner's Conference Wednesday March 15th

Mercer County College in West Windsor for commissioners and administrators.

NJACTB Cape May education in August, more information will be forthcoming.

OPEN TO THE PUBLIC

Jay Renwick, assessor spoke of the assessor's role and how it fits into Daniel's Law. He is the assessor of several taxing districts, and each district has a different approach to the new law. Mr. Renwick ask the Board for clarity so that he may inform each of his districts of the Board's direction.

After a brief discussion the Board directed the administrator to send a letter to each municipality explaining the statute that dictates the assessors professional position and a reminder of the taxing districts role under the statutes.

CLOSED TO THE PUBLIC

NEXT MEETING TO BE HELD ON TUESDAY MARCH 14, 2023 FOR APPEALS AND REGULAR BUSINESS

ADJOURNMENT

Motion: Commissioner Holley

Second: Commissioner Kennedy

All in Favor

Meeting was adjourned at 9:57am

Respectfully Submitted by

 electronically signed 3/10/2023 @ 6:06pm

Eileen R Carlos, CTA

Administrator