

2013 Job Fair Meeting Minutes

July 10, 2013

3:00 P.M.

Present:

Barbara Treacy, DOL
Jeff Shisler, Goodwill
Darlene Scocca, OSCC
Kelly West, WIB

The committee was informed that BCT/Monster is willing to be the 2013 Employer Breakfast Sponsor. All present seemed to be in favor.

Jeff noted that the shopping portion of dress for success was labor intensive for Goodwill; therefore, staff will be on hand [September 20](#) only from 10 a.m. to 3 p.m. at both Willingboro and Lumberton.

Workshops were discussed, and the following was decided:

Dress for Success: [September 6 and September 13](#) at 10 AM (Goodwill)

On Line and Paper Application completion: [September 6 and 13](#) at 1 PM
(Goodwill)

Resume Writing: [September 11](#) at 10:00 (Goodwill)

Interview Tips: [September 19](#) from 5 to 8 PM (Goodwill)

Resume Review Night: [September 19](#) from 5 to 8 PM
(volunteers and HR Professionals)

QUESTION: Will this event be held at the Human Service Building or BCC's Mt. Holly Campus? **Cathy Ryan:**
would the college be able to host this event?

Day of Beauty at BCIT: [September 24 and September 26](#) from 12:00 to 2:30
Must collect name/phone number/type of service required and schedule with BCIT. (i.e., wash/cut/blow-dry/manicure)

A section of the Job Fair will be coordinated with Project Connect with a section of the fair dedicated to veteran opportunities.

QUESTION: Will Burlington Center be able to provide a former shop so that Goodwill could set up some racks of professional clothing for inappropriately dressed job seekers? Darlene and Catherine to follow up with Laurie Ballard.

QUESTION: Does Goodwill have enough professional clothing in their inventory to satisfy the shopping event plus racks at the mall on the day of the job fair? Jeff to investigate and report.

Darlene will inventory Goodwill gift certificates and report to the committee.