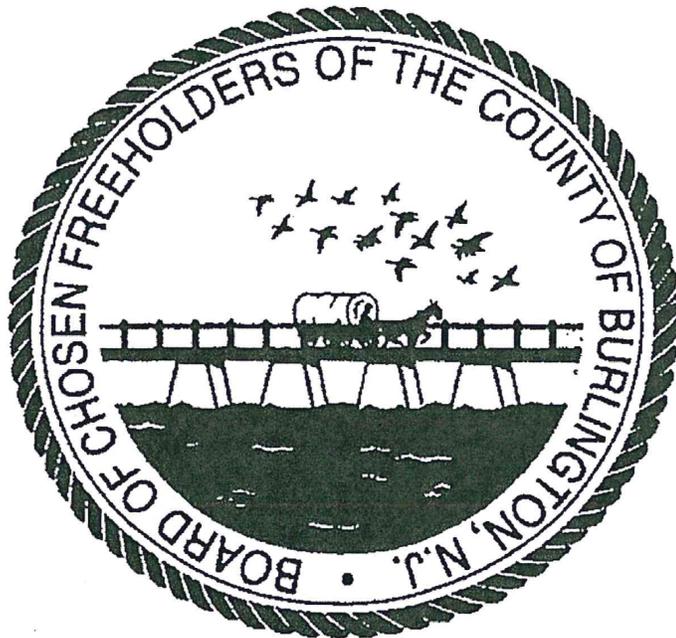


**CONSOLIDATED ANNUAL PLAN**

**FISCAL YEAR 2019**

Community Development and Housing Programs

Burlington County, New Jersey



Prepared for the Board of Chosen Freeholders

by

Department of Human Services

Community Development and Housing

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Fiscal Year 2019 Annual Action Plan represents the fifth year of Burlington County's Consolidated Plan for the Fiscal Years 2015-2019 as approved by the Burlington County Board of Chosen Freeholders and approved by HUD. The Annual Action Plan serves as Burlington County's application for Community Development Block Grant Program and HOME Investment Partnerships Program entitlement grants and identifies the proposed programs and projects to be funded during Burlington County's Fiscal 2019 Year.

The primary objectives of the Community Development Block Grant Program (CDBG) is the development of the urban county by establishing and maintaining a suitable living environment, providing decent housing, and expanding economic opportunities particularly for moderate-, low- and extremely low-income residents.

The HOME Investment Partnerships Program (HOME) is dedicated to increasing the availability and accessibility to affordable housing for low income households through the development of affordable housing and assistance to first time homebuyers.

The 2019 Annual Action Plan identifies how Burlington County proposes to utilize the funds allocated in 2019 to address its community development, housing, and public services goals and priorities as described in the Consolidated Plan. The Burlington County Community Development and Housing Division administers both the CDBG and HOME Programs.

The Annual Action Plan is intended to coordinate the County's Community Development activities with those of other public agencies, private non-profit affordable housing providers, and non-housing providers and establishes a unified, coordinated vision for Community Development actions.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan outlines major priority needs based on the Needs Assessment and Market Analysis. These include:

- Public Facilities and Improvements - Support the use of CDBG funding for public facilities and improvements. This includes, but is not limited to, road improvements, removal of architectural barriers at public facilities, and water/sewer improvements.
- Public Services - Non-Homeless and Homeless - Support the use of CDBG Public Service funds for activities that benefit and address the issues of housing, homelessness, and homeless prevention, transportation for seniors and disabled, and supportive services that provide long term meaningful change for their participants through education and training.
- Housing Rehabilitation and Emergency Assistance – Provide housing rehabilitation assistance for low /income homeowners living in substandard housing and provide assistance that addresses emergency housing issues affecting immediate health and safety for low/moderate income homeowners.
- Affordable Housing – Increase and improve housing affordability through the development and/or rehabilitation of new rental and/or homeowner affordable housing and assistance to first time homebuyers.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Burlington County Community Development and Housing establishes its goals and activities intended to address identified community needs and gaps in services as established during its citizen participation and local consultation process. Activities and projects which are consistent with the goals and objectives of the Consolidated Plan are chosen according to community needs and along with an evaluation of past performance and implementation capacity of grant/loan recipients.

Burlington County Community Development and Housing has submitted its Consolidated Annual Performance and Evaluation Report (CAPER) for the years 2015, 2016, 2017, 2018, and

we will complete one for 2019. the Program Years covered by the 5-year Consolidated Plan 2015-2019. The CAPER evaluates and provides details on performance for those individual years and of the Five Year Consolidated Plan 2015-2019. Burlington County has, for the most part, been successful at meeting its stated goals and objectives.

Although Burlington County experienced not insignificant cuts to both its CDBG and HOME grant funding which somewhat impacted its ability to reach some of its goals, leveraging of other funding sources enabled the mostly successful achievement of the goals set forth in the previous Five Year Consolidated Plan and in the current Plan.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

To engage the public at large in the initial consultation process, the County held a public hearing during the early stages of the Plan's development (10-25-18). The public hearing is designed to solicit comments regarding funding goals and objectives in addition to specific activities that might be considered for funding.

As part of the application process, each municipality is required to advertise its intention to submit an application for CDBG funds and hold a public hearing to solicit opinions from their residents.

Applications are reviewed by staff for eligibility/appropriateness in meeting the identified needs. Funding recommendations are made first to the Executive Committee elected by the Community Development General Advisory Committee and then to the Community Development General Advisory Committee. The General Advisory Committee reviews the staff recommendations and makes a formal recommendation to the County Board of Chosen Freeholders.

The Freeholders review the recommendations and either adopts, modifies or rejects the recommendations. Upon adoption by the Board of Chosen Freeholders, the recommendations are used to develop the annual action plan which is submitted to HUD for final approval.

Additional public hearings are held to solicit comments on the Annual Plan draft prior to adoption by the Board of Chosen Freeholders (April 4, 2019 and April 24, 2019). To make the opportunity to be heard accessible to the greatest number of people, the draft plan was placed on the County's website and a hearing took place during the evening in the Human Services Facility, which is handicap accessible. Advance notice was published in the *Burlington County*

*Times*, Burlington County's official newspaper. Written comments were also invited. The announced purpose of the hearing was to obtain views, opinions and information to be considered in developing the Consolidated Plan. Assistance was offered to those with language barriers or disabilities.

When the draft Plan was completed it was made available for public review for a 30-day period from March 14, 2019 to April 14, 2019. A notice of the Plan's availability for review and comment, including a brief summary of the Plan and specified locations where it could be reviewed, was published in the *Burlington County Times*.

A public hearing was held during the 30-day comment period to afford opportunity for comment on the draft Plan and a second public hearing was held by the Board of Chosen Freeholders prior to their adopting the Consolidated Plan.

The Draft 2019 Annual Plan provided for Public comment utilized the funding allocation amount as provided. The Draft 2019 Annual Plan was posted on the County's website and a notice of the Plan's availability for review and comment, including a brief summary of the Plan and specified locations where it could be reviewed, was published in the *Burlington County Times* on March 14, 2019 and allowed for a 30-day comment period.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received during either of the comment periods or at the Public Hearings. A copy of the minutes from the Public Hearings is attached as under Citizen Participation Comments

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were received. Not applicable

## **7. Summary**

The Burlington County Community Development office has created many opportunities for public participation and/or comment in the development of the 2019 Annual Plan.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	BURLINGTON COUNTY	Community Development and Housing
HOME Administrator	BURLINGTON COUNTY	Community Development and Housing

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

Jennifer Hiros, CPM, Division Head

Burlington County Community Development and Housing

PO Box 6000

Mt. Holly, NJ 08060

**AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**1. Introduction**

Burlington County conducted significant consultation with citizens, municipal officials, nonprofit agencies, public housing agencies, private developers, governmental agencies, and the Continuum of Care in preparing this plan. The County held a kickoff meeting and two public meetings while developing this Plan. Additionally, a survey was widely distributed to the community to assist in determining priorities to be addressed during the five-year period of the Plan.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The Division of Community Development and Housing in conjunction with staff from the County Human Services department, leads the Burlington County Continuum of Care (CoC) and facilitates the process for the CoC and provides direction on planning and policy issues that impact the homeless population. The CoC is comprised of public and assisted housing providers, private and governmental health, mental health and service agencies providing services in Burlington County. This collaboration enables Burlington County to provide human services to the homeless and identify and address gaps in services across the County. Additionally, Burlington County undertook consultation with citizens, municipal officials, nonprofit agencies, public housing agencies, private developers, and other governmental agencies in preparing this plan through public meetings and discussions.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Human Services Department staff, which includes Community Development personnel, leads the Continuum of Care (CoC) providing direction on planning and policy issues that impact the homeless population and assist local applicants in the development of applications for Super NOFA funding designed to serve the homeless and special needs populations. The CoC is comprised of over 20 public and assisted housing providers, private and governmental health, mental health and service agencies providing services in Burlington County.

To better integrate Services, the County Human Services Department has systems in place for evaluating homeless services coordination, and coordination with the mental health and other institutional discharge planning. These take place through committees of the Mental Health Board, including the System Review Committee, the Jail Diversion Team, and the Crisis Intervention Team (CIT) initiatives. The commitment to working toward shared planning of these groups is anticipated to streamline the funding that is received for mental health, drug and alcohol, and homeless services to work toward the goal of ending homelessness. The Crisis Intervention Training (CIT) program is a collaboration with local law enforcement staff to train personnel on recognizing mental health issues in the course of their work and responding with appropriate treatment and placement resources throughout the continuum. Further changes include joint collaborative meetings of community partners from the Drug and Alcohol planning, mental health board, and homeless planning groups. System Restructuring and Data Monitoring goals are being carried out through the development of new bed and service capacity. The goal is to establish immediate placement beds strategically located throughout the county, to serve as points of entry for specific populations that are in need of housing.

Initiatives include an on-going assessment of the Homeless Management Information System (HMIS) to improve data by tracking and monitoring performance and enhancing access, collaboration with mental health planning partners, residential health care facilities, transportation assessment, and system-wide coordination restructuring the CoC into a performance management and oversight group.

The County homeless strategy is coordinated through the Continuum of Care (CoC) and is made up of several private non-profit organizations that directly contract with HUD for CoC funding. Outreach, intake, and assessment includes services designed to identify those in need of services and shelter, to gather basic client information, and to achieve a comprehensive view of the client's situation and to facilitate client access to all appropriate community services. A pilot Coordinated Assessment tool developed by members of the CoC is being utilized.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The County of Burlington has not received ESG funding in decades and is not expected to receive those funds in the future.

The CoC collaborates with the New Jersey Housing and Mortgage Finance Agency (HMFA) for the management of services using HMIS. HMFA, the State Department of Community Affairs (DCA), and the Departments of Human Services and Children and Families also coordinate planning for service funding to individuals with disabilities and homeless youth. Through the efforts of the New Jersey Coalition to End Homelessness, the Association of State Human Services Directors, and the County Welfare Association Directors, leaders of the Burlington County teams are informed of and informing state representatives of opportunities for improved coordination.

The CoC works closely with the HMIS lead agency to assess data quality, The HMIS staff regional coordinator meets with the CoC monthly and attends all of the CoC meetings. The HMIS staff works in collaborations with the CoC staff in reviewing agency reports whenever needed in addition to these monthly meetings. Training is offered quarterly. When data quality issues are a concern for an agency, the agency is notified in writing by our HMIS lead agency and the CoC staff person is copied, follow up training is then scheduled to remediate the problem. Community Development staff have initiated mandatory monthly HMIS Data Quality meetings to assist and ensure that HMIS data quality continues to improve and reflect the level and quality of assistance provided by CoC member agencies. Additionally, staff attends training provided by the HMIS provider in order to keep abreast of policy and/or procedural updates.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities** Table 2 – Agencies, groups, organizations who participated

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIE, DIOCESE OF TRENTON, NJ - PROVIDENCE HOUSE
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through CoC discussions and participation in the areas of needs assessment and homeless strategy relating to those who are homeless as victims of domestic violence. A broader understanding of those needs is expected to lead to creating greater housing opportunities.
2	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES EMERGENCY SERVICES
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through CoC discussions in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs has led to joint participation in the rapid re-housing program resulting in greater housing opportunities for the homeless.
3	<b>Agency/Group/Organization</b>	Burlington County Board of Social Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Board was consulted through CoC discussions, monthly meetings in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating a new homeless strategy that is focused primarily on rapid-re-housing.
4	<b>Agency/Group/Organization</b>	Soldier On
	<b>Agency/Group/Organization Type</b>	Housing Service- Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs – Singles and Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through CoC discussions in the areas of needs assessment and homeless strategy relating to those facing homelessness. As the Community Action Agency, a better coordination of service is expected to lead to creating greater housing opportunities.
5	<b>Agency/Group/Organization</b>	Burlington County Continuum of Care
	<b>Agency/Group/Organization Type</b>	Planning organization Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through group discussion in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating increased housing opportunities, better coordination of services and strategies.

6	<b>Agency/Group/Organization</b>	CONTACT of Burlington County
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through CoC discussions relating to needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating greater housing opportunities and effective communication.
7	<b>Agency/Group/Organization</b>	MOORESTOWN ECUMENICAL NEIGHBORHOOD DEVELOPMENT (MEND)
	<b>Agency/Group/Organization Type</b>	Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Non-profit CHDO housing developer consulted as a member representative of the General Advisory Committee and CoC governance Board providing input on housing issues relating to individuals and families in the region, especially those affecting elderly, and market conditions
8	<b>Agency/Group/Organization</b>	BURLINGTON COUNTY OFFICE ON AGING
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	County Office on Aging consulted to discuss issues relating to needs assessment and homeless strategy relating to senior citizen population and their needs as a member of the General Advisory Committee. A broader understanding of those needs is expected to lead to creating greater understanding of elderly priorities
9	<b>Agency/Group/Organization</b>	Burlington County Veterans Affairs
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	County department consulted for needs assessment and homeless strategy as it relates to the veteran population. A greater understanding of veteran's needs is expected
10	<b>Agency/Group/Organization</b>	Servicios Latinos
	<b>Agency/Group/Organization Type</b>	Services to Spanish speaking population

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Minority housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted to discuss issues relating to needs assessment and homeless strategy related to those facing homelessness in the Hispanic community through participation in the CoC. A broader understanding of those needs is expected to lead to creating greater housing opportunities for minority populations
11	<b>Agency/Group/Organization</b>	Habitat for Humanity Burlington County
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussions with housing agency devoted to providing homeownership opportunities to low-and moderated- income households for market analysis and housing needs assessment. Discussions intended to lead towards understanding homeownership issues.
12	<b>Agency/Group/Organization</b>	Monarch Housing Associates
	<b>Agency/Group/Organization Type</b>	Planning organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency providing technical assistance and data compilations for the annual Point in time count for Burlington County and provided analysis on homelessness within the county
13	<b>Agency/Group/Organization</b>	Burlington County Health Department
	<b>Agency/Group/Organization Type</b>	Services-Health Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	County department was consulted to discuss issues relating to non-homeless special needs and lead-based paint issues. A broader understanding of those needs is expected to lead to developing programs and actions that contribute to healthy communities
14	<b>Agency/Group/Organization</b>	Christian Caring Center
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Non-profit agency consulted for needs assessment and homeless strategy, particularly with the rural homeless. A better understanding of the issues and services that face rural and suburban homeless is expected
15	<b>Agency/Group/Organization</b>	Burlington County Mental Health Board
	<b>Agency/Group/Organization Type</b>	Services-Health Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Special needs - mental health
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participation in regularly scheduled meeting of Mental Health Board to discuss issues relating to special needs population in the County. Coordination among various boards, county departments, and private providers is expected

16	<b>Agency/Group/Organization</b>	ST. VINCENT DEPAUL SOCIETY
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Non-profit religious based organization consulted to discuss issues with which their organization addresses on daily basis to assist in needs assessment.
17	<b>Agency/Group/Organization</b>	Burlington County General Advisory Committee
	<b>Agency/Group/Organization Type</b>	Other government - County Other government - Local Planning organization Business and Civic Leaders Citizens at Large
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The General Advisory Committee is comprised of representatives from all municipalities in Burlington County, Joint Base McGuire-Lakehurst, and 17 Freeholder appointments from the housing industry, financial institutions, real estate, community action organization, and citizens at large. Provides consultation and approval of actions to be included in Annual Plan
18	<b>Agency/Group/Organization</b>	Oaks Integrated Care Services (formerly Twin Oaks)
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Non-profit agency consulted to discuss issues relating to special needs population in the County. Better coordination of service is expected.
19	<b>Agency/Group/Organization</b>	Legacy Treatment Services
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Non-profit agency consulted to discuss issues relating to special needs population in County. Better coordination of service is expected.
20	<b>Agency/Group/Organization</b>	<b>Jewish Family &amp; Children's Service of Southern NJ</b>
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Unaccompanied youth and LGBTQ Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Development staff serve on impact council for housing leading to a diverse information exchange on the needs in the area

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Burlington County Human Services Department	Homelessness prevention and rapid re-housing, strategies, and actions to be taken

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

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## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

To engage the public at large in the consultation process, Burlington County public hearings were conducted. During the early stages of the Plan's development (March 14, 2019), a public hearing was held. To make the opportunity to be heard accessible to the greatest number of people, the draft plan was placed on the County's website and two additional public hearings (April 4, 2019 and April 24, 2019) took place during the evening in the Human Services facility and during the Public Meeting session of the regularly scheduled Freeholder Board meeting during the 30-day comment period and prior to their adopting the Annual Plan. A notice of the Plan's availability for review and comment, including a brief summary of the Plan and specified locations where it could be reviewed, was published in the *Burlington County Times*. All Public meetings were held in handicapped accessible facilities. Public meetings were also held at the municipal level by those municipalities submitting proposals for the 2019 Program Year as a requirement of their application.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

**Table 4 – Citizen Participation Outreach**

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## **Expected Resources**

### **AP-15 Expected Resources – 91.220(c)(1,2)**

#### **Introduction**

Included in the anticipated financial resources are funds that are received in Burlington County but are not allocated in the project section.

While it is true that expected resources do not always materialize, planning financial resources for the 2019 Program Year requires Burlington County to review past funding resources and explore new funding opportunities. There are several sources of funds that have consistently or historically been leveraged to accomplish goals and objectives under the five-year consolidated plan and the 2019

annual action plan.

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Anticipated Resources Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,455,671	\$75,000	\$425,000	\$1,955,671	\$0	Funds used primarily to support Public Improvements and Public Service activities. Municipalities receiving funds must pay for architectural/engineering fees and many couple grant allocation with state funds to ensure project is adequately funded. Non-profits funded with Public Services grant funding receive additional funding from state grants, private donations, and casino revenue.

Anticipate d Resources Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation :\$	Progra m Income: \$	Prior Year Resources :\$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$811,695	\$50,000	0	\$811,695	\$1,381,409.5 6	HOME funds are used for a First Time Homebuyers Program and to partially fund the development of affordable housing. First time homebuyers are required to contribute at least 3% of the purchase price. Affordable housing developers combine funding from LIHTC, municipal contributions, deferred developer fees, and other loan vehicles.

Anticipated Resources Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Other	500,610	0	0	500,610	0	HUD awarded money for homelessness programs across the U.S. and its territories. These Continuum of Care (CoC) grants will help end homelessness and provide critically needed support to local programs on the front lines of serving individuals and families experiencing homelessness.
General Fund	public - local	Housing	70,000	0	0	70,000	0	General account to preserve and assist vulnerable citizens.

Anticipated Resources Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
LIHTC	private	Housing Multifamily rental new construction Multifamily rental rehab	25,598.000	0	0	25,598,000	0	The Low-Income Housing Tax Credit (LIHTC) provides incentives for the use of private equity in the development of multi-family housing projects targeting eligible, low-income tenants who do not spend more than 30% of their income on housing. Developers must apply for LIHTC to a state agency through a competitive allocation process. Developers awarded LIHTC funding will raise development capital by syndicating the credit to an investor who will make a capital contribution to the project's owner in exchange for a dollar-for-dollar tax credit reduction of the investor's federal income tax over a ten-year period.

Anticipated Resources Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
Other	public - federal	Housing Other	87,530	0	0	87,530	0	
Other	public - state	Housing Other	486,950	0	0	486,950	0	State grant for the provision of social services for the homeless including emergency shelter, food, homelessness prevention, and case management.
Other	public - state	Housing Public Services	930,793	0	0	930,793	0	
Other	public - state	Public Services Other	961,173	0	0	961,173	0	

Anticipated Resources Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
Other	public - local	Public Improvements	638,761.45	0	0	638,761.45	0	Local municipal funding provided to complete proposed municipal public facility improvements and infrastructure improvements.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

As Federal funds have decreased in recent years, leveraging other funds has taken on more importance. As in the past, CDBG and HOME funds are expected to be instrumental in leveraging other funding sources. CDBG grants that are sub-granted to municipalities for public improvements are required to provide some funding for their individual activity by, at the least, covering engineering/architectural fees. Many times, the municipalities undertake improvement for which they have received other additional funding. The non-profit agencies receiving the limited funding all secure additional funding from state, federal, and local programs. The Burlington County First Time Homebuyers Program requires that each first time homebuyer contribute a minimum of 3% of their own funds towards the purchase of the home. The HOME developer program mandates that each activity funded meet the minimum threshold of 25% match; however, in most cases, Burlington County's HOME loan is a minor, but necessary part of the total funding package. The match contributions are in the form of land donations, deferral of taxes and fees, case investments, and private and state or local sources, and below market rate loans.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable

**Discussion**

All recipients for assistance under the Community Development Block Grant Program and the HOME Investment Partnerships Program are expected to share the burden of costs for their respective activities. The funding sources utilized to support that cost share come from a variety of local, state, federal, and private sources.

Private financial institutions are essential resources for housing developments. The Federal Home Loan Bank of New York, Thrift Institutions Community Investment Corp of NJ (TICIC), Casino Reinvestment Development Authority (CRDA), and Community Loan Funds of New Jersey have invested in housing development activities undertaken by developers in Burlington County in previous years. It is expected that developers and businesses applying for assistance using CDBG and HOME funding will also seek funds from these institutions and from local financial institutions.

To meet Community Reinvestment Act (CRA) requirements, local financial institutions make low interest rate opportunities available to low income homebuyers. Reduced interest rates and grants are also made available through CRA programs to assist disabled people with handicap modifications to their dwelling units. Opportunities for these funding sources have greatly diminished

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable homeowner housing - homebuyer	2015	2019	Affordable Housing		First time homebuyer assistance	HOME: \$160,000	Direct Financial Assistance to Homebuyers: 16 Households Assisted
2	Housing rehabilitation	2015	2019	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$80,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
3	Affordable rental housing creation	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs		Construction of affordable rental housing	HOME: \$1,090,000 LIHTC: \$37,432,466	Rental units constructed: 186 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Housing counseling	2015	2019	Affordable Housing		Homelessness assistance and prevention services	CDBG: \$10,000 Agency \$ 23,000 Other \$ 11,000	Homelessness Prevention: 200 Persons Assisted
5	Emergency shelter for victims of domestic violence	2015	2019	Homeless		Emergency shelter for victims of domestic violence	CDBG: \$25,000 Agency:\$175,000 Other \$ 521,889	Homeless Person Overnight Shelter: 150 Persons Assisted
6	Emergency services hotline	2015	2019	Homeless		Homelessness assistance and prevention services	CDBG: \$25,000 FEMA: \$4,000 Social Services Block Grant: \$70,000 Social Services for the Homeless: \$40,000	Homeless Person Overnight Shelter: 580 Persons Assisted Homelessness Prevention: 2200 Persons Assisted

<b>Sort Order</b>	<b>Goal Name</b>	<b>Start Year</b>	<b>End Year</b>	<b>Category</b>	<b>Geographic Area</b>	<b>Needs Addressed</b>	<b>Funding</b>	<b>Goal Outcome Indicator</b>
<b>7</b>	Infrastructure improvements	2015	2019	Non-Housing Community Development		Infrastructure improvements	CDBG: \$985,000.00 Municipal funds: \$431,723.79	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4467 Persons Assisted
<b>8</b>	Public facility improvements	2015	2019	Non-Housing Community Development		Public facility improvements	CDBG: \$300,000 Municipal funds: \$76,900.60	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3203 Persons Assisted
<b>9</b>	Transportation services	2015	2019	Non-Housing Community Development		Special needs transportation services	CDBG: \$90,000 Casino revenue: \$861,423	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted
<b>11</b>	Homelessness prevention and rapid re-housing	2015	2019	Homeless		Homelessness assistance and prevention services	CDBG: \$50,000 General Fund: \$70,000 Social Services for the Homeless: \$486,950	Homelessness Prevention: 525 Persons Assisted

<b>Sort Order</b>	<b>Goal Name</b>	<b>Start Year</b>	<b>End Year</b>	<b>Category</b>	<b>Geographic Area</b>	<b>Needs Addressed</b>	<b>Funding</b>	<b>Goal Outcome Indicator</b>
<b>12</b>	Emergency home repair	2015	2019	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$45,000	Homeowner Housing Rehabilitated: 22 Household Housing Unit
<b>13</b>	Emergency heater replacement	2015	2019	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$45,000	Homeowner Housing Rehabilitated: 9 Household Housing Unit
<b>14</b>	Administration - CDBG	2015	2019	Non-Housing Community Development		Administration of CDBG Program	CDBG: \$270,000	Other: 1 Other
<b>15</b>	Administration - HOME	2015	2019	Affordable Housing		Administration of HOME Program	HOME: \$70,000	Other: 1 Other
<b>16</b>	Other			Code Blue			CDBG \$40,000	Emergency Shelter during extreme weather conditions.

**Table 6 – Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	Affordable homeowner housing - homebuyer
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Housing rehabilitation
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Affordable rental housing creation
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Housing counseling
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Emergency shelter for victims of domestic violence
	<b>Goal Description</b>	
6	<b>Goal Name</b>	Emergency services hotline
	<b>Goal Description</b>	
7	<b>Goal Name</b>	Infrastructure improvements
	<b>Goal Description</b>	

8	<b>Goal Name</b>	Public facility improvements
	<b>Goal Description</b>	
9	<b>Goal Name</b>	Transportation services
	<b>Goal Description</b>	
10	<b>Goal Name</b>	Senior centers
	<b>Goal Description</b>	
11	<b>Goal Name</b>	Homelessness prevention and rapid re-housing
	<b>Goal Description</b>	Assistance provided to homeless individuals and families through Code Blue emergency shelter services and homelessness prevention and rapid rehousing programs
12	<b>Goal Name</b>	Emergency home repair
	<b>Goal Description</b>	
13	<b>Goal Name</b>	Emergency heater replacement
	<b>Goal Description</b>	
14	<b>Goal Name</b>	Administration - CDBG
	<b>Goal Description</b>	

<b>15</b>	<b>Goal Name</b>	Administration - HOME
	<b>Goal Description</b>	

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## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The process for developing the Program Year 2019 Annual Plan included the solicitation of comments early in the process, review of applications submitted by Community Development staff and review and approval by the General Advisory Committee, public hearings to solicit comments on the plan, and review and approval by the Burlington County Board of Chosen Freeholders

#### Projects

#	Project Name
1	Bordentown City
2	Bordentown Twp.
3	Burlington Twp.
4	Chesterfield Twp.
5	Cinnaminson
6	Delanco
7	Delran
8	Edgewater Park Twp.
9	Evesham Twp.
10	Florence Twp.
11	Hainesport Twp.
12	Mansfield
13	Maple Shade
14	Medford Twp.
15	Catholic Charities Emergency Services
16	Providence House Catholic Charities
17	SEN-HAN Transit
18	Clarifi
19	Emergency Home Repair
20	Home Improvement Loan Program
21	Emergency Heater Replacement
22	Rehabilitation Services
23	Housing Services

#	Project Name
24	Administration - CDBG
18	Administration - HOME Program
19	First time homebuyer Program
20	Affordable rental housing creation
21	Affordable housing creation for homeowners
22	Homelessness prevention and rapid re-housing

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

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**AP-38 Project Summary**  
**Project Summary Information**

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<b>1</b>	<b>Project Name</b>	<b>Bordentown City</b>
	Target Area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements
	Funding	CDBG: \$75,000 Municipal funds: \$22,000
	Description	Architectural Barrier Removal: Provide handicapped parking, Repairs to parking lot Hankins Alley Parking Lot, Church Court, and Hankins Alley
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 324 disabled adults residing in the municipality will benefit from the proposed accessible modifications along with other disabled adults that will attend functions at this public facility.
	Location Description	
	Planned Activities	
<b>2</b>	<b>Project Name</b>	<b>Bordentown Township</b>
	Target Area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements
	Funding	CDBG: \$75,000 Municipal funds: \$47,773.69
	Description	Architectural Barrier Removal: Installation of handicapped curb ramps and sidewalks within the municipal right of way.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 789 disabled adults in the municipality will benefit from this activity
	Location Description	
	Planned Activities	
	<b>Project Name</b>	<b>Burlington Township</b>

3	Target Area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements
	Funding	CDBG: \$75,000 Municipal funds: \$0
	Description	Micro surfacing overlay of Lansdowne Road and Latimer Way.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 1,305 low/mod persons (2,710 total people) will benefit from the activity
	Location Description	
	Planned Activities	
4	<b>Project Name</b>	<b>Chesterfield Township</b>
	Target Area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements Public Facility Improvements
	Funding	CDBG: \$52,000 Municipal funds: \$6,000
	Description	Removal of architectural barriers installation of ADA compliant handicapped push button door opener at the township municipal building.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimate that 266 disabled adults will benefit from this activity.
	Location Description	
Planned Activities		
5	<b>Project Name</b>	<b>Cinnaminson Township</b>

	Target Area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements
	Funding	CDBG: \$75,000 Municipal funds: \$38,760
	Description	Repaving of existing roadways at Barclay Street and Chalfont Street.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 795 area residents will benefit from this activity.
	Location Description	
	Planned Activities	
<b>6</b>	<b>Project Name</b>	<b>Delanco Township</b>
	Target Area	
	Goals Supported	Infrastructure improvements Public Facility Improvements
	Needs Addressed	Infrastructure improvements Public Facility Improvements
	Funding	CDBG: \$75,000 Municipal funds: \$11,643
	Description	Architectural Barrier Removal: Installation of ADA compliant handicapped ramps, sidewalk replacement, and reconstruction of roadway.
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 522 disabled adults will benefit from this activity.
	Location Description	
	Planned Activities	
<b>7</b>	<b>Project Name</b>	<b>Delran Township</b>
	Target Area	
	Goals Supported	Public facility improvements
	Needs Addressed	Public facility improvements
	Funding	CDBG: \$75,000 Municipal funds: \$0
	Description	Architectural barrier removal; ADA improvements curb cuts and connecting sidewalks at 16 t-type street intersections (2 curb ramps per intersection for a total of 32 curb ramps).
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 522 area residents will benefit from this activity
	Location Description	
	Planned Activities	
<b>8.</b>	<b>Project Name</b>	<b>Edgewater Park Township</b>
	Target Area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements
	Funding	CDBG: \$75,000 Municipal: \$207,037.66
	Description	Architectural barrier removal: Installation of ADA compliant ramps and repaving of existing roadways.

	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 951 will benefit from this proposed activity
	Location Description	
	Planned Activities	
9.	<b>Project Name</b>	<b>Evesham Township</b>
	Target area	
	Goals Supported	Infrastructure Improvements
	Funding	CDBG: \$75,000 Municipal funds: \$28,500
	Description	Replace Underdrain Meadow Lane between Evesham Road and Brick Road
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 855 area residents will benefit from this activity.
10.	<b>Project Name</b>	<b>Florence TWP</b>
	Target area	
	Goals Supported	Public facility improvements Infrastructure Improvements
	Needs Addressed	Public facility improvements Infrastructure Improvements
	Funding	CDBG: \$75,000 Municipal funds \$ 192,146,.50
	Description	Architectural barrier removal; ADA improvements curb cuts and connecting sidewalks

	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1459 disabled adults will benefit from this proposed activity
	Location Description	
	Planned Activities	
11.	<b>Project Name</b>	<b>Hainesport Township</b>
	Target area	
	Goals Supported	Infrastructure improvements
	Needs Addressed	Infrastructure improvements
	Funding	CDBG: \$75,000 Agency: \$14,000
	Description	Architectural barrier removal; ADA improvements curb cuts and Sidewalks with curb installation
	Target Date	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 720 low/moderate income people (1085 total persons) will benefit from this proposed activity
	Location Description	
	Planned Activities	
12.	<b>Project Name</b>	<b>Mansfield</b>
	Target Area	
	Goals Supported	Infrastructure Improvements Public facility improvements
	Needs Supported	Infrastructure Improvements Public facility improvements

	Funding	CDBG \$75,000
	Description	Architectural barrier removal: Installation of ADA compliance sidewalk from the parking lot of the Mansfield Township Municipal Building to the public patio
	Target Date	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 928 disabled adults will benefit from this proposed activity
	Location Description	
	Planned Activities	
13	<b>Project Name</b>	<b>Maple Shade</b>
	Target area	
	Goals Supported	Infrastructure improvements
	Needs Supported	Infrastructure improvements
	Funding	CDBG: \$75,000
	Description	Visibility Improvements at two crosswalks, the project also includes pedestrian accessibility improvements.
	Target date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 2139 disabled adults residing in the municipality will benefit from the proposed accessible modifications.
	Location Description	
	Planned Activities	
14	<b>Project Name</b>	<b>Medford Twp</b>
	Target area	

	Goals Supported	Infrastructure improvements Public facility improvements
	Needs Supported	Infrastructure improvements Public facility improvements
	Funding	CDBG \$32,342 Agency \$48,900.60
	Description	Replacement of code compliant handicapped walkways and ramps, removal of ADA barriers adding handicapped parking spaces in the parking areas at the Medford Public Safety Building and the Medford Fire Department/ Union Firehouse which is used by the entire community for community events.
	Target date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 1535 disabled adults will benefit from this proposed activity
<b>8</b>	<b>Project Name</b>	<b>Catholic Charities Emergency Services</b>
	Target Area	
	Goals Supported	Emergency services hotline
	Needs Addressed	Homelessness assistance and prevention services
	Funding	CDBG: \$26,000 Agency: \$ 65,750 Other: \$188,443
	Description	Costs associated with the operation of 24 hour emergency housing hotline.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 2,200 homeless households will benefit from this activity
	Location Description	
	Planned Activities	

<b>9</b>	<b>Project Name</b>	<b>Providence House Catholic Charities</b>
	Target Area	
	Goals Supported	Emergency shelter for victims of domestic violence
	Needs Addressed	Emergency shelter for victims of domestic violence
	Funding	CDBG: \$25,000 Agency: \$175,00 Other \$ 521,889
	Description	Provide emergency housing and counseling for victims of domestic violence and their children
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>10</b>	<b>Project Name</b>	<b>SEN-HAN Transit</b>
	Target Area	
	Goals Supported	Transportation services
	Needs Addressed	Special needs transportation services
	Funding	CDBG: \$90,000 Casino revenue: \$886,838
	Description	Provide special transportation services for senior citizens and disabled adults
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 300 senior citizens/disabled adults will benefit from this activity
	Location Description	
	Planned Activities	

<b>11</b>	<b>Project Name</b>	<b>Clarifi</b>
	Target Area	
	Goals Supported	Housing counseling
	Needs Addressed	Homelessness assistance and prevention services
	Funding	CDBG: \$10,000 Agency: \$23,000 Other: 11,000
	Description	Provide foreclosure prevention housing counseling to individuals in crisis
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 360 households will benefit from this activity
	Location Description	
	Planned Activities	
<b>12</b>	<b>Project Name</b>	<b>Emergency Home Repair</b>
	Target Area	
	Goals Supported	Emergency home repair
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: \$45,000
	Description	Correct conditions in owner occupied homes that pose immediate threat to health or safety of occupants
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 30 households will benefit from this activity
	Location Description	
	Planned Activities	
<b>13</b>	<b>Project Name</b>	<b>Home Improvement Loan Program</b>
	Target Area	

	Goals Supported	Housing rehabilitation
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: \$100,000
	Description	Provide up to \$20,000 to owner occupied homes to correct substandard conditions in their homes
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 households will benefit from this activity
	Location Description	
	Planned Activities	
<b>14</b>	<b>Project Name</b>	<b>Emergency Heater Replacement</b>
	Target Area	
	Goals Supported	Emergency heater replacement
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: \$63,000
	Description	Replacement of heating systems of owner occupied dwellings with energy efficient systems
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 households will benefit from this activity
	Location Description	
	Planned Activities	
<b>15</b>	<b>Project Name</b>	<b>Rehabilitation Services</b>
	Target Area	
	Goals Supported	Housing rehabilitation Emergency home repair Emergency heater replacement
	Needs Addressed	Rehabilitation of owner-occupied homes

	Funding	CDBG: \$80,000
	Description	Services related to the Home Improvement Loan Program, Emergency Home Repair, and Emergency Heater Replacement Program to assist owners and contractors in the loan program
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>16</b>	<b>Project Name</b>	<b>Housing Services</b>
	Target Area	
	Goals Supported	Affordable homeowner housing - homebuyer Affordable rental housing creation
	Needs Addressed	Construction of affordable rental housing Rehabilitation of affordable rental housing First time homebuyer assistance
	Funding	CDBG: \$70,000
	Description	Services in support of affordable housing projects assisted by the HOME Program. Services are related to assisting owner, tenants, contractors, and others participating or wishing to participate in the HOME Program
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>17</b>	<b>Project Name</b>	<b>Administration - CDBG</b>
	Target Area	

	Goals Supported	Administration - CDBG
	Needs Addressed	Administration of CDBG Program
	Funding	CDBG: \$270,000
	Description	Costs related to continuing administration of the CDBG Program
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>18</b>	<b>Project Name</b>	<b>Administration - HOME Program</b>
	Target Area	
	Goals Supported	Administration - HOME
	Needs Addressed	Administration of HOME Program
	Funding	HOME: \$88,917
	Description	Costs related to continuing administration of the HOME Investment Partnerships Program
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>19</b>	<b>Project Name</b>	<b>First time homebuyer Program</b>
	<b>Target Area</b>	
	Goals Supported	Affordable homeowner housing - homebuyer
	Needs Addressed	First time homebuyer assistance
	Funding	HOME: \$160,000

	Description	Provide assistance to low and moderate income first time homebuyers for the purchase of their first home by providing closing cost assistance and down payment assistance.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>20</b>	<b>Project Name</b>	<b>Affordable rental housing creation</b>
	Target Area	
	Goals Supported	Affordable rental housing creation
	Needs Addressed	Construction of affordable rental housing Rehabilitation of affordable rental housing
	Funding	HOME: \$600,000 LIHTC: \$37,432,466
	Description	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable housing for very low, and low income households
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>21</b>	<b>Project Name</b>	<b>Affordable housing creation for homeowners</b>
	Target Area	
	Goals Supported	Affordable homeowner housing - homebuyer Housing rehabilitation
	Needs Addressed	Affordable housing production - homeowner
	Funding	HOME: \$50,000

	Description	Construction of new and/or rehabilitation of existing housing to increase the availability of affordable housing for very low, low, and moderate income households
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
<b>22</b>	<b>Project Name</b>	<b>Homelessness prevention and rapid re-housing</b>
	Target Area	
	Goals Supported	Homelessness prevention and rapid re-housing
	Needs Addressed	Homelessness assistance and prevention services
	Funding	CDBG: \$41,000 Competitive McKinney-Vento Homeless Assistance Act: \$500,610 General Fund: \$70,000 Community Service Block Grant: \$63,000 FEMA: \$43,530 Social Services Block Grant: \$117,350 Social Services for the Homeless: \$230,213
	Description	Establish sheltering options that will transition into permanent housing and reduce reliance on motels including intensive case management
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

As in previous years, the 2019 CDBG funding is directed geographically assist the greatest number of people in need of housing and services and to support activities that will improve low income areas. Thirty-two (32) of the forty (40) municipalities in Burlington County's jurisdiction have elected to participate with the County in its Housing and Community Development Programs. The non-participating municipalities are the boroughs of Palmyra, Pemberton, and Wrightstown; the Cities of Beverly and Burlington; and the Townships of Mount Holly, Pemberton, and Riverside. All eight (8) of the non-participating municipalities plan to seek participation in the State administered Small Cities Program as an alternative to the County's CDBG Program. Funding under this plan for property improvements or municipal services is not made available to serve areas or residents in non-participating municipalities. However, public service activities that are designed to provide benefits on a county-wide basis do not exclude residents of these communities. All of the forty (40) municipalities have joined the HOME Consortium.

For the most part, the municipalities who have chosen not to participate in Burlington County's Urban County have the highest concentration of low and moderate-income households and among the highest concentrations of minorities.

As an Urban County and in accordance with 24 CFR Part 570.208(a)(1)(ii)(A), Burlington County determines the low/moderate income area benefits by ranking the census block groups in the participating municipalities and identifying the upper quartile as eligible areas. The location of proposed activities is identified elsewhere in this plan.

Allocation of funding for Program Year 2019 has been allocated to those participating municipalities in the upper half of the alphabet (by name) and that applied for assistance for an eligible activity.

**Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The process as described was developed so that it allows for a fair distribution of funding throughout the jurisdiction. It is recognized that each municipality has its own unique problems and is best suited to creatively solve those problems in partnership and consultation with the County's Community Development and Housing Office.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The production of affordable housing is a high priority; however, with limited funding available through the HOME Program and heavy competition for Low Income Housing Tax Credits support and reluctance of local jurisdictions to welcome affordable housing, the number of units produced may vary significantly from year to year.

The development of affordable housing involves combining complicated funding sources and property development which usually will take two to three years to complete the project.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	15
Non-Homeless	168
Special-Needs	0
Total	183

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	186
Rehab of Existing Units	0
Acquisition of Existing Units	24
Total	210

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

It is anticipated that 186 units of affordable housing will be created during the 2019 Program Year supported with HOME funds. Additionally, it is anticipated that a total of 159 affordable units not supported with HOME funds will be leveraged through the use of HOME funding support.

Assistance to First Time Homebuyers for the purchase of their first home is expected to be provided to 24 first time homebuyers.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no Public Housing units in Burlington County. Housing choice vouchers previously administered by the Burlington County Board of Social Services have been transferred to New Jersey Department of Community Affairs.

### **Actions planned during the next year to address the needs to public housing**

Not applicable

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Burlington County Ten Year Plan to End Homelessness codified the goals and objectives of the County to make significant strides in tackling its homeless population and included the following objectives:

1. Create a Single Point of Entry into a uniform system
2. Improve sheltering options that quickly track to permanent housing
3. Establish system coordination
4. Integrate services
5. Improve electronic and data monitoring
6. Monitor progress and prioritize subcomponent goals along with those large goals

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

As in the previous year, Burlington County's Continuum of Care has renewed its goals and efforts as follows:

1. Continue the established Rapid Rehousing initiatives

2. Directly fund at least 10 units of permanent housing dedicated to the Rapid Rehousing initiative
3. Identify and link at least 100 individuals to employee training
4. Utilize more effectively the network of short-term, emergency shelter provider agencies
5. Finalize coordinated assessment tool and begin implementation

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identified those agencies that provide emergency shelter housing access for those individuals experiencing homelessness. Those housing providers are an integral part of the Coordinated Assessment process.

These short-term, time-limited emergency housing beds would continue to be used for emergency placements and assessment. Following a brief transition period, the households transition to permanent housing using the Rapid Rehousing model that has proven to be an effective tool.

Priority of commitment of HOME funds is given to developers of rental housing that agree to set aside at least five (5) units for Rapid Rehousing Clients.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County will continue to contract for services for through its Rapid Rehousing initiative. In addition, the County will identify and transition individuals/households who are experiencing or

at risk of homelessness into employment training for a sustainable, in-demand occupation.

1. Social Services for the Homeless - The restructure contract with Catholic Charities and with Christian Caring Center allocates funding to provide a Rapid Rehousing program for approximately 15 households per agency per year and will be renewed for Program Year 2019. To date, this program has been effective and successful in transitioning homeless individuals and families into permanent housing and steady income through intensive case management services.

2. Intensive Case Management Program administered by Oaks Integrated Care takes referrals from the Board of Social Services and successfully place individuals and households into permanent housing by facilitating income stability.

The Pilot program for General Assistance (GA) clients for rapid rehousing started during the previous Program Year was unsuccessful and not slated for continuation during the 2019 Program Year.

Utilizing qualified case management teams allows the County to work closely with the provider to develop a system of accountability and a permanent housing transition process that will improve monitoring of success in attaining permanent, sustainable housing and increasing income over the course of the program.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Department of Human Services and the CoC will continue to work to prevent the loss of housing through prevention subsidies and improved system coordination. The Mental Health Board will continue to work on discharge planning through the system review committee which includes representatives from the corrections facility, health care facilities, and the homeless and mental health provider network.

County resources, SSH funds, and other funding sources will be utilized to fund homelessness prevention activities which help to prevent the loss of housing through short-term or one-time support to help with back rent or utility payments. By partnering these resources and an improved coordination of a front door, the Continuum hopes to continue its efforts to improve

long term case management and support for job training.

For individuals who are disabled, further support and coordination will be continue through the SOAR initiative, which will target planning for individuals with disabilities to facilitate access to long term benefits. Drug and alcohol, mental health, and homeless planning groups will continue to meet jointly to facilitate resource sharing and coordination.

## **Discussion**

Program Year 2019 focus of coordinated efforts will include the previous year's efforts as follows:

1. Improving access to and understanding of addiction treatment resources
1. Providing education on access to mental health and suicide prevention resources
1. Heroin addiction treatment and prevention including Narcan training
1. Increasing access to the crisis Intervention Team trainings
1. Creating integrated Youth Employment Services Drop in Centers for comprehensive job training for young adults, especially disconnected youth ages 16-24, to prevent the cycle of underemployment and poverty before it becomes routine.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

As discussed in previous Annual Plans, the barriers to affordable housing are similar barriers for most geographic areas of New Jersey, namely cost and availability. Housing development cost, whether rehabilitation or new construction, continues to outpace available funding, while developable land in a densely populated area becomes ever scarcer.

The uncertainty of the status of the affordable housing obligations in New Jersey coupled with the lack of housing trust funds has seriously impacted affordable housing production. Inroads into the determination of municipal affordable obligations have somewhat eased the backlog of affordable housing production.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

With the re-emergence of COAH obligations, many of the municipalities in Burlington County have reached agreements that specify the number of affordable units that the township must create. The Community Development and Housing Office will continue its education/outreach efforts by providing municipalities with assistance in identifying their options for addressing their "fair share" housing obligations.

Additionally, Burlington County's CoC continues to assist in educating local officials on affordable housing issues in an effort to change misconceptions identified by service providers

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

As a continuation of previous program years, Burlington County has developed plans to address the obstacles to meeting underserved needs, fostering and maintaining affordable housing, evaluating and reducing lead-based paint hazards, reducing the number of poverty-level families, developing institutional structure, and enhancing coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

In an effort to direct limited available funding and still make demonstrable progress toward achieving the Consolidated Plan Goals, the following actions are planned:

Community/Public Services – Funding will be directed to some of the most vulnerable populations within the county. This includes providing funding for victims of domestic violence, housing counseling services focusing on foreclosure mediation, transportation services for the disabled and senior population, and support for 24-hr emergency services for the homeless.

Capital Improvement Activities – Support for public infrastructure needs and public facility improvements support neighborhood sustainability and improved livability along with improving accessibility and availability.

Homeowner assistance – Those homeowners who are experiencing financial burdens to maintain their homes are assisted through the Emergency Home Repair Program and the Heater Replacement Program. These grants are made available in addition to the Housing Rehabilitation Program. These programs are designed to correct conditions in owner occupied homes that pose immediate threat to the health or safety of the occupants and improve affordability.

### **Actions planned to foster and maintain affordable housing**

HOME Program funds will continue to be utilized to assist low and moderate income households in the purchase of a home by providing closing cost and down payment assistance to first time homebuyers.

Funding under the HOME Program will be directed to activities that will increase the stock of

affordable housing in the County with special priority given to locating housing options that demonstrate de-concentration of poverty, access to public transportation, provide special needs housing, and in low minority concentrated areas, close to public transportation, and whenever available, be directed to family housing.

Continued support for the rehabilitation of existing housing units (owner occupied) will bring existing housing stock up to code. The County's Home Improvement Loan Program, a zero interest, deferred payment loan, will assist existing homeowners to bring their homes up to code and provide a mechanism for low and moderate-income homeowners to maintain their housing.

### **Actions planned to reduce lead-based paint hazards**

Lead-based Paint Hazard requirements are integrated into programs and projects administered and funded by the Community Development and Housing office. The following activities are planned during FY2019 to ensure continued compliance:

- Continue interaction with the County's Health Department to increase enforcement and reduce the duplication of efforts to reduce lead hazards in housing.
- Evaluate program procedures related to lead-based paint regulations and determine if adjustments are needed to maintain effective delivery of services and implement changes as needed
- Continue training of inspection staff, as needed, to maintain one full-time risk assessor.
- Continue distribution of information on lead-based paint requirements to housing developers and construction contractors.
- Continue to sponsor and distribute information on training programs to expand the inventory of certified "Safe Work Practices" and "Abatement" contractors and landlords.
- Continue education for the public, particularly residents living in high risk housing about lead-based paint hazards and hazard prevention.

### **Actions planned to reduce the number of poverty-level families**

The Community Development and Housing Division, in collaboration with the CoC, the Burlington County Board of Social Services, and other Human Service Department Divisions including, but not limited to Behavioral Health, Employment and Training, and Veteran's Services, will continue to coordinate with homeless providers and mainstream housing and service programs to provide case management, including counseling, addiction rehabilitation programs, and other life skills training. One goal of these programs is to increase program

participants' ability to find and keep employment, allowing them to maintain their housing and move from poverty to sustainable housing and income.

The Homeless Services Liaison is responsible for coordinating with homeless providers and working with the staff of the Board of Social Services to divert new applicants and increase diversion to training and on-the-job training opportunities for all new recipients of service. This effort is intended to improve long-term self-sufficiency.

For those who are disabled, the Human Services Department and the CoC will continue to work closely with a lead agency, Legacy Treatment Services, to maintain a county-wide SSDI Outreach, Access, and Recovery (SOAR) initiative. This program targets planning for individuals with disabilities to facilitate access to long-term benefits. Drug and alcohol, mental health, and homeless planning groups meet jointly to facilitate resource sharing and coordination.

The Community Development and Housing office will continue to fund non-profit agencies that provide long term meaningful change to the families and individuals they serve. By giving these individuals the education and skills necessary to obtain living wage jobs, they are being given an opportunity to find the stability necessary to move out of poverty.

### **Actions planned to develop institutional structure**

The Community Development and Housing Division will continue to work with various public service agencies, County Divisions and Departments, businesses, local municipalities, and special needs boards and commissions to find opportunities to better further the goals and objectives proposed. These relationships are integral in streamlining the implementation of CDBG and HOME projects in a time of limited funding.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Limited funding available to address an array of housing and community development needs across a substantial geography has led Burlington County to seek and strengthen collaboration with existing housing agencies, social service providers, cooperating municipalities, and other County departments. The County plans to continue and strengthen its relationships with homeless service providers through its active participation in the CoC, the Mental Health Board,

and other social services providers.

**Discussion:**

**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.220(1)(1,2,4)**

**Introduction:**

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(1)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

**Other CDBG Requirements**

- |   |        |
|---|--------|
| 1. The amount of urgent need activities   | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 80.00% |

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows: The funding for the construction and/or rehabilitation of affordable housing often requires that multiple sources of investment be utilized. Some of those anticipated investments include:

- Low Income Housing Tax Credits
- Deferred developer fees
- Historic Tax Credits
- Municipal Housing Trust Funds
- Permanent Mortgages
- Land donation and/or financial support from municipalities
- PILOT
- Cash investment from private parties

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Recapture provisions:**

- First Time Homebuyer Program – provides both closing costs and down payment assistance. The recapture provision is enforced for the total loan amount during the affordability period and is reflected in recorded documents. Once the affordability period has been satisfied, the closing cost assistance is forgiven. The total amount of the down payment assistance remains subject to the recapture provision upon sale of the home.
- Developer Program –HOME assisted units to be sold to a qualified buyer are subject to enforcement of the recapture provision when the qualified buyer receives a subsidy created by a discounted sales price from the fair market value and/or when the qualified buyer receives direct assistance such as down payment assistance and/or closing cost assistance. The homebuyer shall sign a recorded deed restriction. The affordability period made part of the deed restriction will be contingent upon the subsidy level. Upon sale of the property prior to satisfying the affordability period, the Recapture provision will be enforced as follows:
- Owner Investment Returned First Recapture – from the sale proceeds, priority mortgage lien

over the county's HOME loan lien shall be paid in full and any owner financially documented improvements to the property and original down payment will be provided to the homeowner.

- The HOME loan will be repaid based on the remaining net proceeds from the sale of the home. If no remaining net proceeds, the HOME loan will not be repaid to the County.
- Upon receipt of the recaptured HOME funds, if any, the affordability restrictions are lifted.
- Excess funds from the sale of the home will remain with the home owner.
- If the assisted unit is subject to foreclosure and no net proceeds from the sale of the property result, HOME guidelines are met.
- Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged. The owner of the property is then eligible to sell the property at a fair market price. The **Resale** provisions: Developer HOME assisted units to be sold to a qualified buyer are subject to enforcement of the resale provision when the qualified buyer has not received any direct HOME subsidy and ensures that the HOME assisted property remains affordable for the entire affordability period and is enforced by an affordability deed restriction. The property must be sold to an income qualified buyer approved by the County.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The **Recapture provision** is enforced for the total loan amount during the affordability period and is reflected in recorded documents. The homebuyer shall sign a recorded deed restriction and/or any other document required by the County's legal counsel to ensure his/her understanding of the obligation's and responsibilities upon sale of the Home Assisted property. The affordability period is made part of the deed restriction and is contingent upon the subsidy level. Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged.

The **Resale provision** is also enforced by the affordability deed restriction placed on the property. If the property is sold prior to satisfying the affordability period, the affordability restriction remains in effect. At the end of the affordability period, and at the request of the property owner, the HOME loan may be forgiven and the affordability deed restriction will

be released and any other recorded documents will be discharged.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans for this activity.

**Attachments** **These will be updated .**

## Citizen Participation Comments

**Burlington County Community Development  
Block Grant Program  
November 16, 2017  
Public Hearing #1 on FY2018 Annual Plan**

PRESENT: Karen Trommelen, Division Head; Kenila Xavier, BCCAP; Robert Bryant, New Mount Olive; Linda Horner, Secretary

The hearing was called to order at 5:30PM by Karen Trommelen. The advertisement for the hearing was read so that the purpose of the meeting was made clear. No members of the public commented and no comments were received. The public hearing was closed at 5:45PM.

Respectfully submitted,



Linda A. Horner, Secretary

**2018 Community Development Block Grant Program  
Announcement of Availability of Applications  
Notice of Technical Assistance Meeting  
Notice of Public Hearing**

The Burlington County Board of Chosen Freeholders announces the availability of applications for the Community Development Block Grant funds for the 2018 Program Year.

Activities that are eligible for funding must address housing or community development needs in Burlington County and must meet one of the following objectives: 1) Benefit low-and moderate-income persons; 2) Eliminate slums and blight; or 3) Meet other community development needs having a particular urgency. Eligible applicants are participating units of local government, public or private non-profit organizations, and designated special sub-recipients, which include neighborhood-based non-profit organizations and local development corporations.

Application packages may be obtained from the Burlington County Community Development Office, Human Services Facility, Second Floor, 795 Woodlane Road, Westampton Township, or by calling (609) 265-5072. The applications package is also available on the Burlington County website at <http://www.co.burlington.nj.us/communitydevelopment> in the Documents section. All applications must be submitted to the Office of Community Development by December 22, 2017.

A Technical Assistance Workshop will be held on November 16, 2017 at 6:00 pm to provide information on the use of Community Development Block Grant funds and to provide guidance for preparation of applications for the 2018 program year. A public hearing on the Community Development Block Grant Program will also be held on November 16, 2017 at 5:30 pm. Groups representing the interests of low-income residents are encouraged to attend. The meetings are scheduled as follows:

**DATE:** Tuesday, November 16, 2017  
**TIME:** Public Hearing - 5:30 pm  
Technical Assistance - 6:00 pm  
**PLACE:** Human Services Facility, 795 Woodlane Road,  
Westampton Township, NJ 08060

Persons requiring special assistance to participate due to an English language barrier or a condition of handicap or disability may contact Karen Trommelen at (609) 265-5072 by November 3, 2017 to make arrangements. No person is subject to discrimination because of race, color, religion, sex, age, handicap, familial status or national origin.

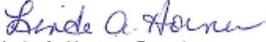
New Jersey Relay Service numbers for communications with deaf, hard-of-hearing or speech-impaired persons are: Text Telephone (TY) or Voice Users: 7-1-1.

**Burlington County Community Development  
Block Grant Program  
Public Hearing #1 on FY2018 Annual Plan  
April 24, 2018 @ 5:30 PM**

PRESENT: Karen Trommelen, Division Head; Linda Horner, Secretary

The hearing was called to order at 5:30 PM by Karen Trommelen. The advertisement for the hearing was read so that the purpose of the meeting was made clear. There were no members of the public comment and no comments were received. The public hearing was closed at 6:00 PM.

Respectfully submitted,

  
Linda A. Horner, Secretary

State of New Jersey  
County of Burlington

) SS.

Please affix ad 0007209784-01 here



BURL CO COMMUNITY DEV  
KAREN TROMMELEN  
MT HOLLY, NJ 08060

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Ann Clark being duly sworn or affirmed according to law, deposes and says that she is the Legal Billing Coordinator of the BURLINGTON TIMES, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

April 10, 2018

appears hereto, exactly as published in said newspaper

LEGAL BILLING CO-ORDINATOR

Sworn and subscribed to before me this 10th day of April 2018 A.D.

Kristen Smith  
My commission expires on  
October 30, 2022



State of New Jersey  
County of Burlington

} SS.

Please affix ad 0007216863-01 here

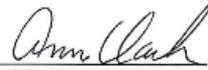
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KAREN TROMMELEN  
MT HOLLY, NJ 08060

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Ann Clark being duly sworn or affirmed  
according to law, deposes and says that she is  
the Legal Billing Coordinator of the  
BURLINGTON TIMES, INC. Publisher of the  
"Burlington County Times" and that a copy of a  
notice published in such paper on

May 09, 2018

appears hereto, exactly as published in said  
newspaper



LEGAL BILLING CO-ORDINATOR

Sworn and subscribed to before me this 9th  
day of May 2018 A.D.



Kristen Smith  
My commission expires on  
October 30, 2022



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3) First Time Home Buyer Program: Each mortgage is 1.6% less than market for closing costs of 3.0% (3.0% - 1.6% = 1.4%) FY 2018 \$1,144,000 and \$1,000 million (subject to 1.4%)

**RELIANT SERVICES**

President: **Michael Williams**  
Director: **Christopher G. Brown**  
FY 2018 \$1,144,000 and \$1,000 million (subject to 1.4%)

Director: **Charles C. Conway**  
Services: **Associates Corp**  
FY 2018 \$1,144,000 and \$1,000 million (subject to 1.4%)

RELIANT Financial: **8000751111**  
Financial: **8000751111**  
FY 2018 \$1,144,000 and \$1,000 million (subject to 1.4%)

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od. Written comments should be addressed to:

Burlington County Board  
of Chosen Freeholders  
C/o Office of  
Community Development  
PO Box 6000  
Mount Holly, NJ 08060  
ATTN: Karen Trommelen,  
Division Head

Interested parties may have access to information and records related to the Consolidated Plan and the County's Use of Assistance under the programs covered by the Annual Plan. Requests for access to information may be addressed as shown above.

Adv. Fee: \$220.00  
BCT: May 9, 2018  
Aff. Chg.: \$20.00 7216863

**Board of Chosen Freeholders  
County of Burlington**

OFFICE OF THE  
BURLINGTON COUNTY FREEHOLDERS

Tom Glavin  
Linda Hughes  
Terri Pulino  
Hevir Singh  
Lahari Thar

P.O. BOX 8100  
MOUNT HOLLY, New Jersey  
08060 8100



**EVE A. CULLINAN**  
County Administrator

150 N. Broad St.  
Clint of the Board  
502-253-8000  
Fax: 609-762-1000

**Meeting Venue:**

**Date:** May 09, 2018 - 7:00 PM  
**Location:** County Administration Building  
Freeholder's Board Room  
49 Randolph Road  
Mt. Holly, NJ 08053

a. **FLAG SALUTE AND PRAYER BY THE CLERK.**  
**COMMENTS:** A Regular Meeting of the Board of Chosen Freeholders of the County of Burlington was held in the Freeholder's Board Room, County Office Building, Mount Holly, New Jersey on Wednesday, May 9, 2018 at 7:00 p.m. The meeting was opened with the flag salute and prayer by the Board Clerk.

b. **PUBLIC ANNOUNCEMENT.**  
**COMMENTS:** The Public Announcement was read in compliance with the Open Public Meetings Act.

c. **ROLL CALL**

RESULT	ADOPTED	Official Resolution #
PRESENT:	Tom Glavin, Linda Hughes, Terri Pulino, Hevir Singh, Lahari Thar	
ABSENT:	NA	
MUVE:	Lara Miller	
SECOND:	Linda Hughes	
AZE:	Kara Gills, Hank Hagan, Tom Pulino, Hevir Singh, Lahari Thar	
NAY:	NA	
ABSTAINED:	NA	
RECURSE:	NA	

COMMENTS: On roll call those answering to their names were: Freeholder Hughes, Freeholder Pulliam, Freeholder Singh, Freeholder Tiver (via telephone) and Director Glabe.

OFFICIALS: County Solicitor Collins, County Administrator Cullinan, Board Clerk Wheelley, Deputy Clerk Kelly, Treasurer Troy, Chief Financial Officer Krasson, County Clerk Tyler, County Engineer Brinkley, Health Department Director Covazzola, Human Services Director Simpson, Assistant Information Technology Director Figue, Library Director Das, Public Safety Director Drunkard, Resource Conservation Director Rabinic, Solid Waste Director Sheahan, Sheriff Starfield, Capt. Leith, Public Information Officer Teedles, and Management Specialist Virth.

d. APPROVAL OF THE MINUTES OF THE CONFERENCE MEETING OF APRIL 25, 2018.

RESULT	ADOPTED	Official Resolutions:
PRESENT:	Kate Glabe, Freeholder Hughes, Freeholder Pulliam, Freeholder Singh, Freeholder Tiver	
ABSENT:	N/A	
MOVED:	Freeholder	
SECONDED:	Freeholder Hughes	
AYE:	Kate Glabe, Freeholder Hughes, Freeholder Pulliam, Freeholder Singh, Freeholder Tiver	
NAY:	N/A	
ABSTAINED:	N/A	
RECORDED:	N/A	

e. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 25, 2018.

RESULT	ADOPTED	Official Resolutions:
PRESENT:	Kate Glabe, Freeholder Hughes, Freeholder Pulliam, Freeholder Singh, Freeholder Tiver	
ABSENT:	N/A	
MOVED:	Freeholder	
SECONDED:	Freeholder Hughes	
AYE:	Freeholder Hughes, Freeholder Pulliam, Freeholder Singh, Freeholder Tiver	
NAY:	N/A	
ABSTAINED:	N/A	
RECORDED:	N/A	

f. PROCLAMATION - SOPHIE CZERNIECKI, 2018 NEW JERSEY CHERRY BLOSSOM FESTIVAL PRINCESS.

COMMENTS: Freeholder Hughes presented a Proclamation to Sophie Czerniecki, the 2018 New Jersey Cherry Blossom Festival Princess. Freeholder Hughes stated that Washington, DC is noted for the Cherry Blossom Festival and each year one person from each State is chosen to represent their State at the festival. Freeholder Hughes stated that Sophie, from Evesham, was chosen to represent New Jersey. Freeholder Hughes stated that Sophie graduated from Holy Cross High School and currently attends Catholic University of America. Freeholder Hughes also stated that Sophie is on the Dean's List, a member of Phi Kappa Phi Honor Society, treasurer of the college's Pre-law Society, and the co-founder of the University's Chapter of Network of Enlightened Women. Freeholder Hughes stated she is so proud of Sophie for how she represented New Jersey and Burlington County. Ms. Czerniecki thanked the Board for having her tonight and stated it is truly an honor.

g. **PROCLAMATION - FOOD ALLERGY AWARENESS WEEK - MAY 13 - 19, 2018.**  
**COMMENTS:** Director Gibbs stated that Food Allergy Awareness Week was established as a National Week to encourage food allergy awareness and to support those impacted. Director Gibbs stated the County Administrator has shared many stories of her son Brady and their family struggles with his food allergies that he was born with. Linda Merighan, Food Allergy and Anaphylaxis Connection Team (FAACT), spoke about how her life was impacted growing up with food allergies. Ms. Merighan stated she has had many great experiences meeting new people and stated FAACT is a fantastic organization and she is happy to be a part of it. Ms. Merighan reported on how food allergies affect people and their families and the many wonderful programs and camps available through the FAACT. Ms. Merighan thanked the Board for the opportunity to be here tonight and bring awareness to those who have food allergies.

h. **PROCLAMATION - NATIONAL TEACHER APPRECIATION WEEK**  
**COMMENTS:** Freeholder Singh asked several teachers to come to the front of the Board Room for recognition of Teacher Appreciation Week. Freeholder Singh stated he has been a public school teacher for 11 years and it is National Teacher Appreciation Week. Freeholder Singh wanted to recognize his fellow colleagues and stated he does not know where he would be if it wasn't for his teachers in his childhood. Freeholder Singh stated he truly appreciates the service that the teachers provide. Freeholder Singh stated it was an honor and a privilege to recognize the teachers of the County on this special occasion. Freeholder Singh encouraged everyone to thank teachers for all they do for children.

i. **PUBLIC HEARING - FY 2018 COMMUNITY DEVELOPMENT CONSOLIDATED ANNUAL ACTION PLAN**  
**COMMENTS:** The hour having arrived, Director Gibbs stated that this was the time and place for consideration of the FY 2018 Community Development Consolidated Annual Action Plan. Director Gibbs declared the public hearing on said Plan open to all officials and persons present and requested anyone desiring to speak for or against the Plan to do so.

There being no comments, Director Gibbs closed the public hearing.

j. **PRESENTATION - CENTERION ROAD BRIDGE FEASIBILITY STUDY**  
**COMMENTS:** County Engineer Joseph Brickley gave a presentation on the Centerion Road Bridge (Bridge C4.4) feasibility study prepared by Maser Consulting, APCOM, and Richard Grubb and Associates. Mr. Brickley stated bridge C4.4 goes over the Rancocas Creek in the townships of Mount Laurel, Westampton and Willingboro. Mr. Brickley reported on the existing bridge conditions and presented four alternatives and their associated impacts for the Board's consideration. Mr. Brickley recommended the Board proceed with the demolition of the existing bridge and to consider Alternative 3, replacement of the bridge with a pedestrian bridge.

k. **PUBLIC COMMENTS ON AGENDA ITEMS.**  
**COMMENTS:** Abigail Hagar, Pemberton Township, addressed the Board regarding the feasibility study on the Centerion Road Bridge and stated she hoped the Board would consider the County Engineer's recommendation and not replace the bridge.

Luis Lopez, Mount Holly Township, addressed the Board regarding agenda items 11, 14, 113 and 114. Director Gibbs responded.

Pat Lindsay-Hervey, Willingboro Township, addressed the Board regarding the feasibility study of the

Centeron Road Bridge and asked about the traffic study concerning Route 266 and the TIGER (Transportation Investment Generating Economic Recovery) Grant. County Engineer Beckley responded and stated that the TIGER grant requires matching funds and the impacts would not be attractive for this grant.

Barbara Rich, Pottersdam Township, addressed the Board regarding the presentation and stated she agrees with the recommendation of a pedestrian bridge.

Joe Buonadonna, Mount Laurel Township, addressed the Board regarding presentation of the feasibility study and stated the impact on the children is much better since the bridge has been closed because traffic used to fly down Marshall Road, over.

Kevin Brown, Woodland Township, addressed the Board regarding the presentation and stated it was incomprehensible to ask the County to spend between \$26 and \$37 million to rebuild the Centeron Road Bridge. Mr. Brown stated he was in favor of a pedestrian bridge.

Ed Niek, Mount Laurel Township, addressed the Board regarding the feasibility study and agreed with the conclusion and does think a pedestrian bridge is necessary in that area.

Sudheer M., Mount Laurel Township, addressed the Board regarding the feasibility study and stated he was impressed with the presentation and concurs with alternative 3 and further stated that since the bridge has closed there has been a reduction in crime and traffic in the area.

Wenbin Mengkonda, Mount Laurel, addressed the Board regarding the feasibility study and stated that \$25 million is a lot of money and the area communities and the bridge being affected by the traffic. Mr. Mengkonda also stated he supports the pedestrian bridge and does not support realigning the roads.

Lalit Gadhikarpally, Mount Laurel Township, addressed the Board regarding the feasibility study and stated he agrees with alternatives 1 and 3.

Srinil Nairmalani, Mount Laurel Township, addressed the Board regarding the feasibility study and stated he concurs with the recommendations of the County Engineer.

Paul Dracy, Mt. Holly Township, addressed the Board regarding the feasibility study and the pedestrian bridge. Mr. Dracy suggested that the Board use the shuttles services to provide transportation to those citizens who will not travel on Rt. 266. Director Gibbs responded and stated there is transportation available for seniors to get to doctor's appointments but the funding for Hurlin is restricted to providing transportation for job assistance.

John Boyle, Edgewater Park Township, Circuit Trails Coalition, addressed the Board regarding the feasibility study and stated he supports the County's resolution to apply for a Transportation Development Community Initiative Grant to study the feasibility of a pedestrian bridge over the Rancocas Creek. Mr. Boyle also announced Board to pass a resolution to be presented to the Delaware Valley Regional Planning Commission (DVRPC) for 500 miles or circuit trails network by 2025.

Jay Keenan, Hvesham Township, thanked the Board for their previous fiscal responsibility and stated he is in favor of alternative 3.

Sami Khukhej, Mount Laurel Township, addressed the Board regarding the feasibility study and stated he was in favor of alternative 3.

File Time: 5/22/2018 11:03:19 AM

Page 4 of 18

Lori Howser, Mount Laurel Township, addressed the Board regarding the feasibility study and stated she wishes it had been presented in 2015. Ms. Howard stated that the money being requested from DWKPC should be used for bridges and roads in the County. Ms. Howard asked about the plans for the pedestrian bridge and how it would work. Director Gibbs responded and stated that as part of the master plan passed in 2007 all the parks and regional hubs would eventually be connected. Director Gibbs stated with respect to the Rancocas Greenway the question has been where to cross the Rancocas Creek. Director Gibbs stated when presented with the 4 alternatives, it seemed like a natural fit for a pedestrian bridge. Director Gibbs stated the idea you could park your car and walk or bike and connect to the Rancocas Greenway and on the Willingboro and Westampton side at the Rowen property there could be a pavilion. Director Gibbs stated that the study will examine the environmental and archeological aspects and would identify what the County can do there. Director of Resource Conservation Robbia presented a snap shot of the regional trail system and stated the plan goes back to 1990 when the County received the first Green Acres money to acquire land along the Rancocas Creek. Director Robbia stated in 1998 the County worked with the DWKPC and the Rancocas Conservancy to fully develop the Rancocas Greenway Plan and it was incorporated into a strategic plan in 1996 and the Parks and Open Space Master Plan. Director Robbia stated the plan is to go from the confluence of the Rancocas and the Delaware down to the main stem of the Rancocas Creek and connect to Smithville Park and then into the Pinelands.

Stephanie Monahan, Medford, NJ Conservation Foundation, and member organization of the Circuit Trail Coalition, expressed her support for the pedestrian and bicycle bridge across the bridge and stated it would be a vital link in the Rancocas Creek Greenway and would connect hundreds of acres of open space and miles of existing and planned trails. Ms. Monahan further stated the Greenway would be a key link in the 600 acres of trail trails and connecting people to the water.

Lizardo Gwira, Burlington, addressed the Board regarding the Cantonment Road Bridge and stated it is structurally decrepit, redundant and as the report states it needs to be demolished.

Crystal Ferraro, Mount Laurel Township, addressed the Board regarding stated that before the bridge closed there was more crime at the Exxon Gas Station.

Lee Schneider, The resort Township, addressed the Board and thanked Director Gibbs for doing this feasibility study and taking the time to have notions and stated it was a great presentation. Ms. Schneider encouraged the Board to consider alternative 3 for the pedestrian bridge.

Vincent Reilly, Bordentown City, thanked the Board for considering the tax payer and presenting a very efficient plan and stated the money to rebuild the bridge could be used on other bridges.

Darvis Holley, Mayor, Willingboro Township, addressed the Board regarding the feasibility study and stated he was not sure he believes some of the traffic numbers as he travels Rt. 295 every day and the traffic is backed up on Beverly-Rancocas Road. Mr. Holley further stated that prior to the bridge closure there was never any difficulty getting to the on and off ramps at Rt. 205 or Beverly-Rancocas Road. Mr. Holley also stated he is getting more complaints from senior citizens regarding the bridge closure and having to travel on Rt. 295.

Martin Nock, Deputy Mayor, Willingboro Township, addressed the Board regarding the feasibility study and stated the cost has constantly gone up and he disagreed with the cost of \$57 million to rebuild the bridge. Mr. Nock further stated that the Freeholders need to find another accommodation for people in the area. Mr. Nock suggested that a traffic study on Rt. 190 should be done as the traffic has increased. Director Gibbs responded and stated most of the funding for the pedestrian bridge will be coming from the DWKPC Alternative Transportation Funds, through Open Space funding, and through

private funding bearing county tax payers close to nothing. County Engineer Buckley also responded to the cost of the bridge.

Jim Heiler, Mount Laurel Township, addressed the Board regarding the feasibility study and stated his property was one that was noted in the study that would need to be taken in order to rebuild the bridge. Mr. Heiler agreed with alternative 3 and stated that now that the bridge is not in use there are more families that use that area for recreation.

Gary Johnson, Willingboro Township, addressed the Board regarding the feasibility study and stated that he can understand that money is an issue. Mr. Johnson also stated that the traffic has increased on state roads more than Rt. 296. Mr. Johnson further stated his concern for emergency response vehicles during an emergency. County Engineer Buckley responded that the load on that bridge has not been sufficient for emergency vehicles for about 15 years.

Robert Kestner, Moorestown Township, addressed the Board regarding some newspaper articles that say the bridge has to be raised 12 feet for boat traffic. Mr. Kestner further stated unless the Rancocas Creek's dredge boats cannot get out there.

Charles Caramanna, Shamong Township, addressed the Board regarding the feasibility study and stated he found it both comprehensive and informative and it saved the County Engineer for his hard work. Mr. Caramanna also stated as a bicyclist and a member and chairman of the Burlington County Bicycle Coalition, he advocates all modes of bicycling in the County and supports all enhancements for the trail networks. Mr. Caramanna also stated he supports the County's recommendation to demolish the existing bridge structure and to construct his pedestrian and bicycle crossing.

Dary Hertz, Mount Laurel Township, addressed the Board regarding the history of the area and stated that Revolutionary War was fought and won on the back roads of New Jersey. Mr. Hertz stated that when there is an opportunity to preserve an area like the crossing that's over 100 years old and the history of the state, it will do wonders for the future of the state. Mr. Hertz stated he supports the development of the pedestrian bridge and would like to see some incorporation of history of the Rancocas area and the Indian reservation so there would also be a walking history tour. Director Gibbs stated a plaque would be displayed on the bridge when the bridge is demolished and she requested that the County Engineer keep as many of the key components of the bridge as possible.

Karon Torry, Hainesport Township, thanked the Board for being fiscally responsible and states she agrees with the study and the bridge should not be rebuilt, and supports alternative 3. Ms. Torry also stated that living in Hainesport she uses the Rancocas exit often and she finds it very easy to get on and off of Rt. 296.

#### 1. RESOLUTIONS

##### Resolutions proposed by or on behalf of Freeholder Gibbs

1. RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE ISSUANCE, SALE AND AWARD OF UP TO \$6,000,000 OF ITS COUNTY COLLEGE BONDS, SERIES 2018, MAKING CERTAIN DETERMINATIONS AND COVENANTS IN CONNECTION THEREWITH AND AUTHORIZING SUCH FURTHER ACTIONS RELATED THERETO

RESULT	ADOPTED	Official Resolution #: 2018-0016
PRESENT:	Kate Gibbs, Linda Hughes, Tom Pullen, Robert Singh, Larkane Tice	
ABSENT:	N/A	
MOVE:	Kate Gibbs	
SECOND:	Linda Hughes	
AYE:	Kate Gibbs, Linda Hughes, Tom Pullen, Robert Singh, Larkane Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECURSE:	N/A	

2. AGREEMENT WITH V-DOMM, LLC, IN AN AMOUNT NOT TO EXCEED \$50,000 TO PROVIDE PROJECT MANAGEMENT AND SUPPORT TO ENSURE THE EQUIPMENT OF PROSPECTIVE LESSEES WILL NOT NEGATIVELY IMPACT THE COUNTY RADIO SYSTEM OR THE STRUCTURAL INTEGRITY OF THE TOWERS AND TO ENSURE THE COUNTY MAXIMIZES LEASE REVENUE FOR THE DEPARTMENT OF FINANCE AND ADMINISTRATION

RESULT	ADOPTED	Official Resolution #: 2018-0017
PRESENT:	Kate Gibbs, Linda Hughes, Tom Pullen, Robert Singh, Larkane Tice	
ABSENT:	N/A	
MOVE:	Kate Gibbs	
SECOND:	Linda Hughes	
AYE:	Kate Gibbs, Linda Hughes, Tom Pullen, Robert Singh, Larkane Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECURSE:	N/A	

3. AUTHORIZATION TO PURCHASE PROPRIETARY ANNUAL FIREHOUSE SOFTWARE MAINTENANCE TO INCLUDE SUPPORT (WFAO-16-0012) IN AMOUNT NOT TO EXCEED \$50,000 FROM ESO SOLUTIONS FOR THE EXISTING COUNTYWIDE FIRE RECORDS MANAGEMENT SYSTEM FOR THE PERIOD APRIL 1, 2018 THROUGH MARCH 31, 2019 FOR THE DEPARTMENT OF INFORMATION AND TECHNOLOGY

RESULT	ADOPTED	Official Resolution #: 2018-0018
PRESENT:	Kate Gibbs, Linda Hughes, Tom Pullen, Robert Singh, Larkane Tice	
ABSENT:	N/A	
MOVE:	Kate Gibbs	
SECOND:	Linda Hughes	
AYE:	Kate Gibbs, Linda Hughes, Tom Pullen, Robert Singh, Larkane Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECURSE:	N/A	

4. AUTHORIZATION TO PURCHASE FIFTY (50) COMPUTERS AND MONITORS IN AMOUNT NOT TO EXCEED \$72,466.50 FROM SHI INTERNATIONAL CORP. AN AUTHORIZED VENDOR UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM (WARR867) FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY

RESULT	ADOPTED	Official Resolution #: 2018-0055
PRESENT:	Kate Gibb, Linda Hughes, Tom Pelton, Babar Singh, Lathan Tice	
ABSENT:	N/A	
MOVED:	Kate Gibb	
SECONDED:	Linda Hughes	
AYE:	Kate Gibb, Linda Hughes, Tom Pelton, Babar Singh, Lathan Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

5. AGREEMENT WITH G-G HEALTH SYSTEMS, LLC TO EXERCISE OPTION YEAR TWO (2) FOR THE REQUEST FOR PROPOSAL TITLED "PSYCHIATRIC SERVICES FOR THE COUNTY OF BURLINGTON HUMAN RESOURCES 2018-2017" (RFP-18-0012) FOR AN ESTIMATED AMOUNT OF \$43,752.28 FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019 FOR THE DEPARTMENT OF HUMAN RESOURCES

RESULT	ADOPTED	Official Resolution #: 2018-0030
PRESENT:	Kate Gibb, Linda Hughes, Tom Pelton, Babar Singh, Lathan Tice	
ABSENT:	N/A	
MOVED:	Kate Gibb	
SECONDED:	Linda Hughes	
AYE:	Kate Gibb, Linda Hughes, Tom Pelton, Babar Singh, Lathan Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

6. AUTHORIZATION TO ADVERTISE FOR BIDS TITLED "FIRE DETECTION SYSTEMS MAINTENANCE (CPU-18-0040) FOR VARIOUS COUNTY DEPARTMENTS

RESULT	ADOPTED	Official Resolution #: 2018-0030
PRESENT:	Kate Gibb, Linda Hughes, Tom Pelton, Babar Singh, Lathan Tice	
ABSENT:	N/A	
MOVED:	Kate Gibb	
SECONDED:	Linda Hughes	
AYE:	Kate Gibb, Linda Hughes, Tom Pelton, Babar Singh, Lathan Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

7. AUTHORIZATION FOR A SMALL BUSINESS LOAN IN THE AMOUNT OF \$50,000 TO MATTHEW EDSON AND EASTAMPTON VETERINARY SERVICE, LLC FOR WORKING CAPITAL FOR THE RURAL INDIAN COUNTY BRIDGE COMMISSION'S DEPARTMENT OF ECONOMIC DEVELOPMENT AND REGIONAL PLANNING

RESULT	ADOPTED	Official Resolution # 2018-0002
PRESENT:	Yes	Chris, Linda, Hagas, Tom Piller, Bob Singh, Lorian Lee
ABSENT:	NO	
MOVED:	NO	NO
SECOND:	Lorian Lee	
AYE:	Chris, Linda, Linda Hagas, Tom Piller, Bob Singh, Lorian Lee	
NAY:	NO	
ABSTAINED:	NO	
RECUR:	NO	

8. PAYMENT OF BILLS

RESULT	ADOPTED	Official Resolution # 2018-0003
PRESENT:	Yes	Chris, Linda, Hagas, Tom Piller, Bob Singh, Lorian Lee
ABSENT:	NO	
MOVED:	NO	NO
SECOND:	Lorian Lee	
AYE:	Chris, Linda, Linda Hagas, Tom Piller, Bob Singh, Lorian Lee	
NAY:	NO	
ABSTAINED:	NO	
RECUR:	NO	

Resolutions proposed by or on behalf of Freeholder Hughes

9. AGREEMENTS WITH THREE VENDORS FOR VARIOUS SERVICES FOR THE PROPOSAL TITLED "ALCOHOLISM AND DRUG ABUSE PREVENTION, EDUCATION, AND TREATMENT - 2018" (RFP-17-0014) FOR A TOTAL AMOUNT NOT TO EXCEED \$75,000 CONTINGENT UPON RECEIPT OF STATE FUNDING FOR THE PERIOD JUNE 1, 2018 THROUGH DECEMBER 31, 2018 - FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF BEHAVIORAL HEALTH

RESULT	ADOPTED	Official Resolution # 2018-0004
PRESENT:	Yes	Chris, Linda, Hagas, Tom Piller, Bob Singh, Lorian Lee
ABSENT:	NO	
MOVED:	NO	NO
SECOND:	NO	NO
AYE:	Chris, Linda, Linda Hagas, Tom Piller, Bob Singh, Lorian Lee	
NAY:	NO	
ABSTAINED:	NO	
RECUR:	NO	

10. LOAN AND MORTGAGE APPROVED FOR LAUREN S. DEMARIS, MEDFORD TOWNSHIP IN THE AMOUNT OF \$9,000 FOR A FIRST TIME HOMEOWNER LOAN PURSUANT TO THE HOME INVESTMENT PARTNERSHIPS PROGRAMS ADMINISTERED THROUGH THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT

RESULT	ADOPTED	Official Resolution # 2018-0035
PRESENT:	Kate Gibbe, Linda Hughes, Tom Pollock, Robert Singh, Lillian Trice	
ABSENT:	NA	
MOVED:	Linda Hughes	
SECONDED:	Kate Gibbe	
AYE:	Kate Gibbe, Linda Hughes, Tom Pollock, Robert Singh, Lillian Trice	
NAY:	NA	
ABSTAINED:	NA	
RECALLED:	NA	

11. APPROVAL OF THE FY 2018 ANNUAL PLAN SUBMISSION TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR THE APPROXIMATE AMOUNT OF \$1,448,883 AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM FOR THE APPROXIMATE AMOUNT OF \$888,169 FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT

RESULT	ADOPTED	Official Resolution # 2018-0036
PRESENT:	Kate Gibbe, Linda Hughes, Tom Pollock, Robert Singh, Lillian Trice	
ABSENT:	NA	
MOVED:	Linda Hughes	
SECONDED:	Kate Gibbe	
AYE:	Kate Gibbe, Linda Hughes, Tom Pollock, Robert Singh, Lillian Trice	
NAY:	NA	
ABSTAINED:	NA	
RECALLED:	NA	

12. AMENDMENT TO THE 2017 ANNUAL PLAN TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) TO CHANGE THE ELIGIBLE ACTIVITY FOR Evesham Township TO INCLUDE "REPLACEMENT OF UNDERDRAIN ALONG MEADOW LANE" WITH NO CHANGE IN GRANT AMOUNT FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT

RESULT	ADOPTED	Official Resolution # 2018-0237
PRESENT:	Kate O'Lea, Linda Hughes, Jon Pollock, Peter Steff, Andrew Thor	
ABSENT:	NA	
MOVED:	None	
SECOND:	Kate O'Lea	
AYE:	Kate O'Lea, Linda Hughes, Jon Pollock, Peter Steff, Andrew Thor	
NAY:	NA	
ABSTAINED:	NA	
RECURS:	NA	

13. APPOINT ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO SERVE AS THE FISCAL AGENT FOR THE WORKFORCE DEVELOPMENT BOARD AND TO DESIGNATE THE COLLEGE PRESIDENT OR DESIGNEE AUTHORITY TO ENTER INTO AGREEMENTS WITH VENDORS OR PURSUE REVENUE SOURCES AS NECESSARY TO CARRY OUT THE OBJECTIVES OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF WORKFORCE DEVELOPMENT BOARD

RESULT	ADOPTED	Official Resolution # 2018-0238
PRESENT:	Kate O'Lea, Linda Hughes, Jon Pollock, Peter Steff, Andrew Thor	
ABSENT:	NA	
MOVED:	None	
SECOND:	Kate O'Lea	
AYE:	Kate O'Lea, Linda Hughes, Jon Pollock, Peter Steff, Andrew Thor	
NAY:	NA	
ABSTAINED:	NA	
RECURS:	NA	

14. AUTHORIZATION TO SUBMIT A TRANSPORTATION AND COMMUNITY DEVELOPMENT INITIATIVE GRANT APPLICATION TO THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION (DVRPC) TO UNDERTAKE A FEASIBILITY STUDY FOR CONSTRUCTION OF A PEDESTRIAN BRIDGE IN THE VICINITY OF CENTERON ROAD FOR THE DEPARTMENT OF RESOURCE CONSERVATION

RESULT	ADOPTED	Official Resolution # 2018-0239
PRESENT:	Kate O'Lea, Linda Hughes, Jon Pollock, Peter Steff, Andrew Thor	
ABSENT:	NA	
MOVED:	None	
SECOND:	Kate O'Lea	
AYE:	Kate O'Lea, Linda Hughes, Jon Pollock, Peter Steff, Andrew Thor	
NAY:	NA	
ABSTAINED:	NA	
RECURS:	NA	

COMMENTS: Freeholder Singh questioned agenda item 14 and asked if the feasibility study would consider the current use of the trails and take into consideration the future use. Director Gibbs responded and stated that the idea of the pedestrian walking bridge would not keep a community of the communities and that there are various grants available for funding. Director Gibbs reiterated that a vehicular bridge is not feasible but that she does not like the idea of having the communities separated by a body of water. Director of Resource Conservation Robbie responded and stated with regards to the feasibility study for the pedestrian bridge, the study is taking it a step further and looking at the geotechnical aspects of the construction and how the bridge could be constructed to include the amenities that people want to see. Director Robbie stated that the money they would seek is earmarked for the projects and materials transportation projects through the DVRPC. Freeholder Singh questioned if the money through the DVRPC had through it than another alternative. Director Robbie stated this is just the first step and when the feasibility study is complete the County would have a better handle on the availability of the grant funds. Director Robbie further stated if the funds are not available the Board would determine whether to move forward using the Open Space Trust Fund. Freeholder Singh also asked if the feasibility study would look at the connection of the communities. Director Robbie stated that the Transportation and Community Development Initiative is meant to connect communities through alternate transportation modes.

**Resolutions proposed by or on behalf of Freeholder Pulliam**

15. AUTHORIZATION TO PURCHASE PROPRIETARY LASER EQUIPMENT AND ACCESSORIES TO INCLUDE SOFTWARE (#FAC-18-0011) IN AN ACCOUNT ID EXCEED \$10,449 FROM FARO TECHNOLOGIES, INC. REQUIRED FOR THE PROSECUTOR'S OFFICE BY THE SHERIFFINGTON COUNTY PUBLIC SAFETY DEPARTMENT, DIVISION OF EMERGENCY MANAGEMENT

RESULT	ADOPTED	Official Resolution # 18-0011
PRESENT:	Yes	Chris Egan, Tom Taylor, Bob Singh, John Lee
ABSENT:	NO	
MOVED:	Yes/No	
SECOND:	Yes/No	
AYES:	Yes	Chris Egan, Tom Taylor, Bob Singh, John Lee
NAYS:	NO	
ABSTAINED:	NO	
RECALLED:	NO	

**Resolutions proposed by or on behalf of Freeholder Singh**

16. AUTHORIZATION TO ENTER INTO AGREEMENT WITH UPENN SCHOOL OF VETERINARY MEDICINE- PENN VET AND SURGICAL AND ANESTHESIA TRAINING PROGRAM TO PROVIDE FREE SPAY AND NEUTER SURGERIES FOR SHELTER ANIMALS FOR THE PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 FOR THE HEALTH DEPARTMENT

RESULT	ADOPTED	Official Resolution # 2018-0011
PRESENT:	Kate Gibby, Linda Hughes, Tom Pastore, Bruce Singh, Lathana Tiver	
ABSENT:	N/A	
MOVED:	Bruce Singh	
SECONDED:	Kate Gibby	
AYE:	Kate Gibby, Linda Hughes, Tom Pastore, Bruce Singh, Lathana Tiver	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSED:	N/A	

17. CERTIFICATION OF THE FORENSIC PATHOLOGY POOL FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2018 AND AUTHORIZATION TO ENTER INTO AGREEMENTS FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019 TO BE USED ON A STAND-BY/ON-DUTY BASIS WHEN THE CHIEF MEDICAL EXAMINER IS NOT AVAILABLE FOR THE HEALTH DEPARTMENT, OFFICE OF MEDICAL EXAMINER

RESULT	ADOPTED	Official Resolution # 2018-0012
PRESENT:	Kate Gibby, Linda Hughes, Tom Pastore, Bruce Singh, Lathana Tiver	
ABSENT:	N/A	
MOVED:	Bruce Singh	
SECONDED:	Kate Gibby	
AYE:	Kate Gibby, Linda Hughes, Tom Pastore, Bruce Singh, Lathana Tiver	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSED:	N/A	

**Resolutions proposed by or on behalf of Freeholder Tiver**

18. AUTHORIZATION TO PURCHASE DOCUMENT MANAGEMENT AND DISPOSAL SERVICES IN AN AMOUNT NOT TO EXCEED \$227,257.62 FROM FOREONICS IMAGING TECHNOLOGIES, INC. UTILIZING A NEW JERSEY STATE APPROVED CO-OP CONTRACT (# ESCAU 1617-48) FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING

RESULT	ADOPTED	Official Resolution # 2018-0015
PRESENT:	Kate Gibby, Linda Hughes, Tom Pastore, Bruce Singh, Lathana Tiver	
ABSENT:	N/A	
MOVED:	Lathana Tiver	
SECONDED:	Linda Hughes	
AYE:	Kate Gibby, Linda Hughes, Tom Pastore, Bruce Singh, Lathana Tiver	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSED:	N/A	

19. AGREEMENT WITH T&N ASSOCIATES IN THE AMOUNT OF \$28,040 FOR THE ENVIRONMENTAL INVESTIGATION - PCB AND POLYFLUOROALKYL (PFAS) FOR THE FIRE TRAINING GROUNDS EMERGENCY SERVICES TRAINING CENTER (ESTC) IN WESTAMPTON TOWNSHIP FOR THE DEPARTMENT OF DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING

RESULT	ADOPTED	Official Resolution #: 2018-0224
PRESENT:	Sen. Gino, Cook, Hughes, Tom Puccio, Sider Singh, Latham, Ivorra	
ABSENT:	NO	
MOVED:	Unanimous	
RESUMED:	Law & Ethics	
AYE:	Kaw GINS Local News, Tom Puccio, David Suga, Latham Ivorra	
NAY:	NO	
ABSTAINED:	NO	
RECORDED:	NO	

20. AGREEMENT WITH AUTOMOTIVE RENTALS, INC. (ARI) FOR THE AWARD OF OPTION YEAR TWO (2) FOR THE PROPOSAL TITLED VEHICLE FLEET MANAGEMENT FOR BURLINGTON COUNTY AND VARIOUS AGENCIES - PHASE 2\* (RFP 15 0280) FOR AN ESTIMATED AMOUNT OF \$137,645 AT THE CONTRACTED RATES FOR THE PERIOD MAY 1, 2016 THROUGH APRIL 30, 2018 FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING

RESULT	ADOPTED	Official Resolution #: 2018-0015
PRESENT:	Kaw GINS Local News, Tom Puccio, David Suga, Latham Ivorra	
ABSENT:	NO	
MOVED:	Unanimous	
RESUMED:	Law & Ethics	
AYE:	Sen. Gino, Cook, Hughes, Tom Puccio, Sider Singh, Latham, Ivorra	
NAY:	NO	
ABSTAINED:	NO	
RECORDED:	NO	

21. AGREEMENT WITH BALLAR INTERIOR SERVICE, INC. FOR THE BID TITLED WINDOW SHADES, CHAIN, AND CLUTCH MANUALLY OPERATED (CPU-16-0033) FOR AN ESTIMATED AMOUNT OF \$11,250 TO EXTEND THE CONTRACT PERIOD FOR ONE YEAR FROM SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2019 FOR THE DEPARTMENT OF PUBLIC WORKS

RESULT	ADOPTED	Official Resolution #: 2018-0216
PRESENT:	Kate Gibbs, Linda Hughes, Tom Peltier, Bobbi Singh, Larkus Thor	
ABSENT:	N/A	
MOVED:	Larkus Thor	
SECOND:	Linda Hughes	
AYE:	Kate Gibbs, Linda Hughes, Tom Peltier, Bobbi Singh, Larkus Thor	
NAI:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

22. AUTHORIZATION TO ADVERTISE FOR BIDS TITLED "SNOW PLOW AND SPREADER REPAIR PARTS" (CPU-18-0042) FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS AND BRIDGES

RESULT	ADOPTED	Official Resolution #: 2018-0037
PRESENT:	Kate Gibbs, Linda Hughes, Tom Peltier, Bobbi Singh, Larkus Thor	
ABSENT:	N/A	
MOVED:	Larkus Thor	
SECOND:	Linda Hughes	
AYE:	Kate Gibbs, Linda Hughes, Tom Peltier, Bobbi Singh, Larkus Thor	
NAI:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

23. AUTHORIZATION TO ADVERTISE FOR BIDS TITLED "FIRE SUPPRESSION SYSTEM MAINTENANCE, TESTING AND INSPECTION" (CPU-18-0032) FOR THE DEPARTMENT OF PUBLIC WORKS

RESULT	ADOPTED	Official Resolution #: 2018-0218
PRESENT:	Kate Gibbs, Linda Hughes, Tom Peltier, Bobbi Singh, Larkus Thor	
ABSENT:	N/A	
MOVED:	Larkus Thor	
SECOND:	Linda Hughes	
AYE:	Kate Gibbs, Linda Hughes, Tom Peltier, Bobbi Singh, Larkus Thor	
NAI:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

24. AUTHORIZATION TO ADVERTISE FOR BIDS TITLED "DEMOLITION OF COUNTY BRIDGE #64.4 (GENTERTON ROAD BRIDGE) OVER THE RANCOCCAS CREEK" (CEG-18-0057) FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING

RESULT	ADOPTED	Official Resolution #: 2018-0229
PRESENT:	Sen. State, Linda Regan, Tom Patino, Holly Steph, Robert Tice	
ABSENT:	N/A	
MOVED:	Lillian Tice	
SECONDS:	Lillian Tice	
AYE:	Sen. State, Linda Regan, Tom Patino, Robert Steph, Robert Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECALLED:	N/A	

25. AUTHORIZATION TO PURCHASE CARD ACCESS SYSTEM HARDWARE TO INCLUDE INSTALLATION FOR THE EMERGENCY BACK UP 911 CALL CENTERS LOCATED IN MOUNT LAUREL IN AN AMOUNT NOT TO EXCEED \$89,763.22 FROM HOBAN SECURITY GROUP INC., AN AUTHORIZED VENDOR UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM (18-008592-00332) FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING

RESULT	ADOPTED	Official Resolution #: 2018-0230
PRESENT:	Sen. State, Linda Regan, Tom Patino, Robert Steph, Robert Tice	
ABSENT:	N/A	
MOVED:	Lillian Tice	
SECONDS:	Lillian Regan	
AYE:	Sen. State, Linda Regan, Tom Patino, Robert Steph, Robert Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECALLED:	N/A	

26. AUTHORIZATION TO PURCHASE SERVICES REQUIRED FOR DESIGN, CONSTRUCTION AND IMPLEMENTATION OF RADIO TOWER CONSTRUCTION AND REFURBISHMENT AT VARIOUS LOCATIONS OF PHILADELPHIA COUNTY FOR AN AMOUNT NOT TO EXCEED \$6,400,000 FROM MOTOROLA SOLUTIONS INC., AN AUTHORIZED VENDOR UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM (18-008599) FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF CONSTRUCTION SERVICES

RESULT	ADOPTED	Official Resolution #: 2018-0231
PRESENT:	Sen. State, Linda Regan, Tom Patino, Robert Steph, Robert Tice	
ABSENT:	N/A	
MOVED:	Lillian Tice	
SECONDS:	Lillian Regan	
AYE:	Sen. State, Linda Regan, Tom Patino, Robert Steph, Robert Tice	
NAY:	N/A	
ABSTAINED:	N/A	
RECALLED:	N/A	

m. **QUESTIONS FROM THE PRESS**

**COMMENTS:** There were no questions from the Press.

n. **PUBLIC COMMENTS**

**COMMENTS:** Dawn Sheridan, Chesterfield Township, addressed the Board regarding Road Darning Permits and asked Director Gibbs and Freeholder Tiver to recuse themselves when it comes time for the voting because of their roles. Director Gibbs stated that Freeholders do not vote on Road Darning Permits, they are issued by the County Engineer's Office.

Luis Lopez, Mount Holy Township, addressed the Board regarding the search for the new President of Rowan College at Burlington County. Director Gibbs responded.

Lori Hawks, Mount Laurel Township, addressed the Board regarding County taxes and wanting them low but stated that Federal and State needs to be fiscally responsible also.

b. **COMMENTS BY FREE-HOLDERS**

**COMMENTS:** Freeholder Singh thanked everyone for coming especially the Department Heads and employees. Freeholder Singh thanked the teachers that were present this evening and Assemblymen Peters, Councilwoman Schneider, Councilman Burrell, Mayor Darras, and Deputy Mayor Hook. Freeholder Singh also thanked the public who came out and stated some decisions are very difficult to make and he appreciates everyone's input.

Freeholder Pullon thanked everyone for coming out and stated that everyone realizes that the Centerline Bridge issue is not only an expensive endeavor but also an environmental and ethical issue that needs to be addressed taking into consideration the feelings of people on both sides of the creek. Freeholder Pullon stated his question is why the County needs to raise the bridge 12 feet which would cost more. Freeholder Pullon stated he would like to talk to the County Engineer a little more so he could have a better understanding. County Engineer Brickley responded and stated that the Rt. 285 Bridge and the Rt. 130 bridge are both 12 feet high. Freeholder Pullon stated he is also seeing a substantial increase in the traffic on Rt. 130 and further stated that the three intersections that border Willingboro and Frogwalk Park have now been deemed the three of the most congested intersections in the State. Freeholder Pullon further commented that he had a meeting last week with Economic Development and Regional Planning Director Mark Ramse regarding Rt. 130 and how to ration traffic flow in those three areas. Freeholder Pullon stated it is a great study and this is one of those times the Board is juggling finances and emotions.

Director Gibbs stated she would be very interested if she found out we don't have to raise it 12 feet because she has been told that from the professionals. Director Gibbs further stated with respect to Rt. 130, she, Mr. Brisley and Mr. Ramse have met every week to specifically talk about the Rt. 130 corridor. Director Gibbs also reported that she met with Senator Singletary about getting Rt. 130 designated as a safe corridor and a way to approach and mitigate traffic on Rt. 130. Director Gibbs also stated that once that is mitigated the County needs to look at Rt. 347 because that is another heavily traveled road. Director Gibbs also stated that the county is responsible for 200 center miles of roads, 400 bridges, 700 culverts, 10,000 stop lights and hundreds of thousands of residents. Director Gibbs reported on the services Burlington County provides including being the only county in the State that does a 111 dispatch for all 40 municipalities at no charge to the municipalities helping property taxes and the only county in the State that does single stream recycling for all its municipalities saving millions of dollars a year in tipping fees and waste handling services. Director Gibbs stated she wished she had a time machine and could go back in the past, but it is not possible. Director Gibbs stated the current Freeholders were elected after the bridge was already closed. Director Gibbs stated she understands being upset with previous Boards but the current board cannot be held responsible for things that happened in the past. Director Gibbs stated she wants to see that the community are still engaged and the commitment to creating this user space. Director Gibbs stated when Willingboro Township could not manage the Lakes property the County took it over and made a beautiful County Park. Director Gibbs stated that while this may not be the optimal solution, when you look at the impact scores and you see the costs for the different alternatives and looking at the Master Plan that was passed years ago, this is an alternative that can't come out of the general County budget, but will be funded mostly with grants and it will connect the communities and the Master Plan. Director Gibbs stated the number one thing she hears from constituents is that property taxes are driving people out of New Jersey. Director Gibbs stated she wants people to be able to live here, to work here, to raise their families here and to retire here. Director Gibbs further stated that Burlington County is the only county in the state that has been able to reduce the county portion of property taxes. Director Gibbs stated she appreciates everyone's time and everyone's input, and further stated that the Board cares about what the people think.

Freeholder Florio thanked everyone for coming out tonight and voting the resolutions and thanked County Engineer Brickley for a great presentation on the feasibility study.

p. **ADJOURNMENT.**

RESULT	ADOPTED	Official Resolution #:
PRESENT:	Kate Gibbs, Linda Hughes, Tom Pullion, Balvir Singh, Latham Tiver	
ABSENT:	N/A	
MOVE:	Kate Gibbs	
SECOND:	Balvir Singh	
AYE:	Kate Gibbs, Linda Hughes, Tom Pullion, Balvir Singh, Latham Tiver	
NAY:	N/A	
ABSTAINED:	N/A	
RECUSE:	N/A	

COMMENTS: The meeting was adjourned at 9:03 p.m.

Grantee Unique Appendices

**Board of Chosen Freeholders  
County of Burlington**

OFFICE OF THE  
BURLINGTON COUNTY FREEHOLDERS

Kate Gibbs  
Linda Hughes  
Tom Pullion  
Bahvir Singh  
Latham Tiver

P.O. BOX 6000  
MOUNT HOLLY, New Jersey  
08060-6000



EVE A. CULLINAN  
County Administrator

Gina M. Whately  
Clerk of the Board  
609-265-5020  
Fax: 609-702-7000

**AGENDA, REGULAR MEETING, BOARD OF CHOSEN FREEHOLDERS, COUNTY OF BURLINGTON**

Date: May 09, 2018 - 7:00 PM  
Location: County Administration Building  
Freeholder's Board Room  
49 Rancocas Road  
Mt. Holly, NJ 08060

Agenda: APPROVAL OF THE FY 2018 ANNUAL PLAN SUBMISSION TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR THE APPROXIMATE AMOUNT OF \$1,448,883 AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM FOR THE APPROXIMATE AMOUNT OF \$889,189 FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT

Official Resolution#	2018-00206							
Meeting Date	05/09/2018							
Introduced Date	05/09/2018							
Accepted Date	05/09/2018							
Agenda Item	I-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Gibbs	<			<	<			
Hughes	<		<		<			
Pullion	<				<			
Singh	<				<			
Tiver	<				<			

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON, NJ AT THE MEETING REFERENCED THEREON

CLERK OF THE BOARD

**Agenda Item# I.11-1**

WHEREAS, Burlington County is qualified as an urban county/Home consortium and as such is entitled to apply for certain federal funds commonly known as Community Development Block grants and HOME Investment Partnerships Act grants pursuant to, respectively, Title I of the Housing and Community Development Act of 1974, and the Cranston Gonzalez National Affordable Housing Act; and

WHEREAS, the U.S. Department of Housing and Urban Development ("HUD") has notified the County that it is eligible to receive a Fiscal Year 2018 estimated consolidated formula allocation of \$2,337,952 comprised of Community Development Block Grant (CDBG) funds of \$1,448,683 and HOME Investment Partnerships funds of \$889,169; and

WHEREAS, The County anticipates earning \$75,000.00 in program income during the 2018 Program year from CDBG and \$50,000 in program income from HOME; and

WHEREAS, the above-described fiscal year 2018 formula allocations may be available to the County upon HUD's approval of a County application describing its proposed use of these funds and program income for housing and community development purposes as part of the County's Annual Housing and Community Development Plan ("2018 Plan"); and

WHEREAS, the Board has reviewed the 2018 Plan and has approved the use of grant funds and program income to address the needs of the County proposed in the 2018 Plan; now, therefore, be it

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, as follows:

1. The Board hereby adopts the attached the 2018 Annual Housing and Community Development Plan.
2. The County Administrator and other appropriate County officials and employees are authorized and directed to complete, sign, and file the application for use of Fiscal Year 2018 funds with HUD, with allocations of said funds to be as set forth in the 2018 Plan, and to execute such related documents as may be necessary and appropriate.

Introduced on: May 9, 2018  
Adopted on: May 9, 2018  
Official Resolution#: 2018-00206

**Agenda Item# I.11-2**

Grantee SF-424's and Certification(s)

OMB Number: 4040-0034  
 Expiration Date: 12/31/2015

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* 3. Revision, select appropriate letter(s): <input type="text"/> * 4. Other (Specify): <input type="text"/>	
* 3. Date Received:		* 4. Applicant Identifier:	
5a. Federal Entry Identifier:		5b. Federal Award Identifier:	
State Use Only:			
6. Date Received by State:		7. State Application Identifier:	
8. APPLICANT INFORMATION:			
* a. Legal Name: County of Burlington			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 21-4608187		* c. Organizational OUNS: 833251190000	
d. Address:			
* Street 1:	RD Box 6000		
* Street 2:	49 Rancocas Rd		
* City:	Mount Holly		
* County/Parish:	Burlington		
* State:	NJ: New Jersey		
* Province:			
* Country:	USA: UNITED STATES		
* Zip (Postal) Code:	08050 4900		
e. Organizational Unit:			
Department Name: Human Services		Division Name: Community Development and Home	
f. Name and contact information of person to be contacted on matters involving this application:			
* Prefix:	Mr.	* First Name:	Kevin
* Middle Name:			
* Last Name:	D'Annunzio		
* Suffix:			
* Title:	Division Head		
Organizational Affiliation:			
* Telephone Number:	609-258-5800	* Fax Number:	609-258-5500
* Email:	k.d'annunzio@co.burlington.nj.us		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
B: County Government	
Type of Applicant 2: Select Applicant Type:	
Type of Applicant 3: Select Applicant Type:	
* Other (specify):	
* 10. Name of Federal Agency:	
Housing and Urban Development, Office of CDD	
11. Catalog of Federal Domestic Assistance Number:	
14.215	
CFDA Title:	
Community Development Block Grant Program	
* 12. Funding Opportunity Number:	
Entitlement - no Funding Opportunity Num	
* Title:	
Community Development Block Grant Program	
13. Competition Identification Number:	
Title:	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project:	
Community Development Block Grant Program Consolidated 2018 Annual Plan	
Attach supporting documents as specified in agency instructions.	
<input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

**Application for Federal Assistance SF-424**

**15. Congressional Districts Of:**

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:  \* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,448,663.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="75,000.00"/>
* g. TOTAL	<input type="text" value="1,523,663.00"/>

\* 18. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

I AGREE

The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

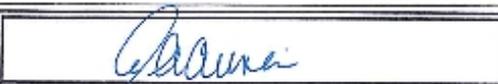
\* Last Name:

Suffix:

\* Title:

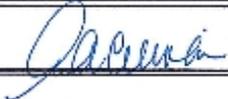
\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
<b>B. APPLICANT INFORMATION:</b>		
* 8. Legal Name: <u>County of Burlington</u>		
* 9. Employer/Taxpayer Identification Number (EIN/TIN): <u>21-6909139</u>	* 10. Organizational OJAS: <u>B332511900000</u>	
d. Address:		
* Street1: <u>20 East 6000</u>	Street2: <u>49 Broadway Rd</u>	
* City: <u>Medua Holly</u>	County/Parish: <u>Burlington</u>	
* State: <u>RI: New Jersey</u>	Province: _____	
* County: <u>USA: UNITED STATES</u>	Zip/Postal Code: <u>08060-6000</u>	
e. Organizational Unit:		
Department Name: <u>Human Services</u>	Division Name: <u>Community Development and Home</u>	
f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix: <u>Mr.</u>	* First Name: <u>Karen</u>	
* Middle Name: _____	* Last Name: <u>Tromelen</u>	
* Suite: _____	Title: <u>Division Head</u>	
Organizational Affiliation: _____		
* Telephone Number: <u>609-855-5972</u>	* Fax Number: <u>609-855-5900</u>	
* Email: <u>KTromelen@co.burlington.nj.us</u>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
<input type="text" value="County Government"/>	
Type of Applicant 2: Select Applicant Type:	
<input type="text"/>	
Type of Applicant 3: Select Applicant Type:	
<input type="text"/>	
* Other Isocent:	
<input type="text"/>	
* 10. Name of Federal Agency:	
<input type="text" value="Housing and Urban Development, Office of GAO"/>	
11. Catalog of Federal Domestic Assistance Number:	
<input type="text" value="14.239"/>	
CFDA Title:	
<input type="text" value="HOME Investment Partnerships Program"/>	
* 12. Funding Opportunity Number:	
<input type="text" value="Entitlement - no Funding Opportunity Num"/>	
* Title:	
<input type="text" value="HOME Investment Partnerships Program"/>	
13. Competition Identification Number:	
<input type="text"/>	
Title:	
<input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="New Attachment"/>
* 15. Descriptive Title of Applicant's Project:	
<input type="text" value="Community Development Block Grant Program Consolidated 2018 Annual Plan"/>	
Attach supporting documents as specified in agency instructions	
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>

<b>Application for Federal Assistance SF-424</b>	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="KJ-002"/>	* b. Program/Project: <input type="text" value="A. 001"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text" value="Congressional Districts...docx"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2017"/>	* b. End Date: <input type="text" value="06/30/2018"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="000,169.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="50,300.00"/>
* g. TOTAL	<input type="text" value="039,169.00"/>
* 18. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach: <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Eva"/>
Middle Name: <input type="text" value="A"/>	
* Last Name: <input type="text" value="Cottman"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Administrator"/>	
* Telephone Number: <input type="text" value="609-265-5320"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="ECCottman@co.burlington.nj.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5/22/18"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
 Expiration Date: 01/31/2018

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0548-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4601 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8601 et seq.) as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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 Prescribed by GSA Circular A-107

11. Will comply, or has already complied, with the requirements of Titles I and II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-846) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 170(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-226).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11653 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.)
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE County Administrator
APPLICANT ORGANIZATION County of Burlington	DATE SUBMITTED 5/22/18

SF-424D (Rev. 7-97) Back

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0346-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1972, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-846) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§275a to 275a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11986; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1958 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-135, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE County Administrator
APPLICANT ORGANIZATION County of Burlington	DATE SUBMITTED 5/22/18

Standard Form 424B (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

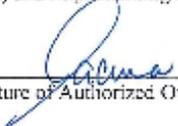
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

4/22/18  
\_\_\_\_\_  
Date

County Administrator  
\_\_\_\_\_  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

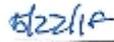
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** – It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

County Administrator  
\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

5/22/18  
Date

County Administrator  
Title