

Section 8 – IFA Attachment

Purpose

The Workforce Innovation and Opportunity Act of 2014 (WIOA) requires that local Workforce Development Boards (WDBs) establish, as part of their Memorandum of Understanding (MOU), an Infrastructure Funding Agreement (IFA) for non-personnel One-Stop related costs (including rent, security, technology and utilities). The law further requires the establishment of a State Funding Mechanism (SFM) to be used ONLY if local areas are unable to finalize a local IFA by **January 1, 2018**.

Background

WIOA requires that each local board, as part of its MOU with its partners, indicates how partners shall contribute to the infrastructure needs of the one-stop system as part of a Local Funding Mechanism (LFM). Contributions may be made in cash or in appropriately evaluated in-kind contributions. The MOU shall detail in the IFA how infrastructure funding shall be contributed.

WIOA requires that all one-stop partner programs appropriately contribute to infrastructure funding of the one-stop system. According to WIOA, the following programs must be considered:

Required Partners:

- Title I programs (Adult, Dislocated Worker, Youth, Job Corps, YouthBuild, Native American, and migrant seasonal farmworkers);
 - Title II (WIOA) adult education and literacy activities;
 - Wagner-Peyser Act (Title III of WIOA) employment services programs;
 - The Vocational Rehabilitation program under the Rehabilitation Act (Title IV of WIOA);
 - The Senior Community Service Employment Program authorized under Title V of the Older Americans Act;
 - Trade Adjustment Assistance authorized under the Trade Act;
 - State unemployment compensation (UI) programs;
 - Jobs for Veterans State Grants programs authorized under chapter 41 if title 38, USC;
 - Ex-offender programs authorized under section 212 of the Second Chance Act.
 - Postsecondary career and technical education (CTE) programs authorized under Carl D. Perkins Career and Technical Education Act;
 - Employment and Training activities under the US Department of Housing and Urban Development (HUD);
 - Employment and Training activities under the Community Services Block Grant; and
 - Welfare-to-Work (WFNJ) programs being utilized to serve the TANF, GA and SNAP populations
- A. Partners who are considered in this MOU and the following IFA include: WIOA Title I, WIOA Title III, WIOA Title IV, Unemployment Insurance, Jobs for Veterans State Grant programs and ex-offender programs that are authorized under section 212 of the Second Chance Act.
- B. WIOA 121(c)(2)(A)(iii) requires that the funding arrangements for services and operating costs of the Workforce Development Delivery System must be described in this MOU.
- C. It is expressly understood that this MOU constitutes commitment of specific resources/services that will enhance the offering of services to the customers of the Burlington County American Job Center. A matrix of services, per partner, is contained in a separate section of this MOU.

- D. The methodology that has been used to determine each party's fair share of operating costs and to allocate to each party's fair share is based on proportionate share and cost allocation.
- E. The components taken into consideration for the funding mechanism include: Space/square footage, utilities, maintenance, security, and information technology accessibility.
- F. The direct allocation and proportionate share matrix that follows contains the non-personnel costs that are necessary for the general operations of the Burlington County American Job Center.

Burlington County Infrastructure Agreement Calculation

| Program | Lease Cost | Additional Cost* | Square Footage | Technology | Total | Required |
|---------------------|------------|------------------|----------------|------------|--------------|----------|
| ES | \$18.93 | \$9.67 | 7,394.2 | \$16,836 | \$228,310.12 | Yes |
| JVSG (DVOPI/VER) | \$18.93 | \$9.67 | 128.0 | \$2,806 | \$6,466.80 | Yes |
| OJT | \$18.93 | \$9.67 | 38.4 | \$1,403 | \$2,501.24 | No |
| WDB C&S | \$18.93 | \$9.67 | 38.4 | \$1,403 | \$2,501.24 | No |
| DVRS | \$18.93 | \$9.67 | 2,144.0 | \$0 | \$61,318.40 | Yes |
| UI | \$18.93 | \$9.67 | 1,721.0 | \$0 | \$49,220.60 | Yes |
| PEPP (Mid Atlantic) | \$18.93 | \$9.67 | 10.0 | \$1,403 | \$189.30 | No |
| | | | 11,474.0 | | \$350,507.70 | |

*Security, utilities, etc.

Burlington County WIOA \$18.93 \$9.67 393.75 \$11,224 \$22,485.25

* 8 staff members

| | |
|-----------------------------------|---------------------|
| Total Square Footage | 11,867.8 |
| Total Infrastructure Costs | \$372,992.95 |

| | |
|------------------------------|--------------|
| NJLWD SF Percentage | 96.7% |
| BC WIOA SF Percentage | 3.3% |