



# Burlington County Board of Commissioners

49 Rancocas Road, Mount Holly, NJ, 08060  
P.O. Box 6000, Mount Holly, NJ, 08060  
(609) 265-5020 • [www.co.burlington.nj.us](http://www.co.burlington.nj.us)

Eve A. Cullinan, County Administrator  
Erin M. Kelly, Clerk of the Board

## **Burlington County Commissioners**

Felicia Hopson, Director  
Daniel J. O'Connell, Deputy  
Linda Hynes  
Tom Pullion  
Balvir Singh

## **AGENDA, REGULAR MEETING, BOARD OF COMMISSIONERS, COUNTY OF BURLINGTON**

**If you would like to listen and/or participate during the public comment portions of the  
January 27, 2021 meeting, please see available options below:**

**By Phone - call 408-418-9388 Access code 179 792 9133**

**By Video - please visit our website at [www.co.burlington.nj.us](http://www.co.burlington.nj.us)**

Meeting Venue:

Date: Jan 27, 2021 - 7:00 PM

Location: [www.co.burlington.nj.us](http://www.co.burlington.nj.us)  
VIRTUAL CALL ONLY

- a. FLAG SALUTE AND PRAYER BY THE BOARD CLERK.
- b. PUBLIC ANNOUNCEMENT.
- c. ROLL CALL.
- d. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 13, 2021.
- e. APPROVAL OF THE MINUTES OF THE CONFERENCE MEETING OF JANUARY 13, 2021.
- f. PUBLIC HEARING - RESOLUTION NO. 2021-0006 TO EXCEED THE COUNTY BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK (MOTION TO ADOPT ON SECOND READING AND ROLL CALL).
- g. PUBLIC COMMENTS ON AGENDA ITEMS.
- h. RESOLUTIONS.

### **Resolutions proposed by or on behalf of Commissioner Hopson**

- h1. PAYMENT OF BILLS
- h2. AUTHORIZATION OF THE ISSUANCE AND ADVERTISEMENT OF THE REQUEST FOR PROPOSAL (RFP) TITLED "PHYSICIANS SERVICES FOR THE COUNTY OF BURLINGTON" (RFP-20-0064A-C) FOR THE DEPARTMENT OF FINANCE AND ADMINISTRATION (11/12/20)
- h3. AUTHORIZATION OF THE AWARD AND/OR REJECTION OF CONTRACTS THROUGH THE DEPARTMENT OF FINANCE AND ADMINISTRATION (NCR)
- h4. DESIGNATION OF EDWARD J. TROY, COUNTY TREASURER, TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE COUNTY OF BURLINGTON DURING THE CALENDAR YEAR 2021 (NCR)

- h5. ESTABLISHMENT OF THE BID THRESHOLD FOR THE COUNTY OF BURLINGTON IN THE AMOUNT OF \$44,000 FOR THE AWARD OF PUBLIC CONTRACTS DURING THE CALENDAR YEAR 2021 IN ACCORDANCE WITH LOCAL PUBLIC CONTRACTS LAW N.J.S.A. 40:11-1 ET. SEQ. FOR THE DEPARTMENT OF ADMINISTRATION AND FINANCE (NCR)
- h6. AUTHORIZATION OF THE UTILIZATION OF CONTRACTS AWARDED UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM 1-NJCP CALENDAR YEAR 2021 (NCR)
- h7. AUTHORIZATION OF THE PURCHASE OF BUILDING MATERIAL, EQUIPMENT AND SUPPLIES FOR VARIOUS COUNTY DEPARTMENTS FROM LOWES HOME CENTER LLC FOR AN AMOUNT UP TO \$325,000 UTILIZING A NEW JERSEY STATE CONTRACT (#18-FLEET-00235) FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 (NCR)
- h8. AUTHORIZATION OF THE PURCHASE OF VARIOUS ELECTRICAL EQUIPMENT AND SUPPLIES FOR VARIOUS COUNTY DEPARTMENTS FROM PEMBERTON ELECTRICAL SUPPLY COMPANY LLC FOR AN AMOUNT UP TO \$250,000 UTILIZING A NEW JERSEY STATE CONTRACT (#A85579) FOR THE PERIOD JANUARY 1, 2021 THROUGH JUNE 30, 2021 (NCR)
- h9. AUTHORIZATION OF THE PURCHASE OF BUILDING MATERIAL, EQUIPMENT, AND SUPPLIES FOR VARIOUS COUNTY DEPARTMENTS FROM HOME DEPOT USA INCORPORATED FOR AN AMOUNT UP TO \$150,000 UTILIZING A NEW JERSEY STATE CONTRACT (#18-FLEET-00234) FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 (NCR)
- h10 DESIGNATION OF ASHLEY GODFREY AS DEPUTY CUSTODIAN OF RECORDS PURSUANT TO THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A-1 ET SEQ (NCR)
- h11. AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE APPRAISAL AND RELATED SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h12 AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE ARCHITECTURAL AND RELATED SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h13 AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE ENERGY CONSULTANT AND RELATED SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h14 AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE ENGINEERING AND RELATED SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h15 AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE PROFESSIONAL PLANNING SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h16 AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE RADIO COMMUNICATION CONSULTANT SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h17 AUTHORIZATION OF AGREEMENTS WITH VARIOUS VENDORS ON THE 2019-2021 PRE-QUALIFIED LIST TO PROVIDE TITLE COMPANY SERVICES FOR THE CALENDAR YEAR 2021 (NCR)
- h18 AUTHORIZATION OF A LETTER OF COMMITMENT AND SMALL BUSINESS COVID-19 HELP LOAN IN THE AMOUNT OF \$50,000 TO STEVEN STEIN, SANDRA FLEMING-STEIN, AURICLE HEARING AID CENTER LLC, AND SKS PROPERTY MANAGEMENT, LLC TO ALLEVIATE SUDDEN AND SEVERE ECONOMIC DISLOCATION CAUSED BY THE CORONAVIRUS PANDEMIC FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND REGIONAL PLANNING (01/27/2021)

- h19 AUTHORIZATION OF A LETTER OF COMMITMENT AND SMALL BUSINESS COVID-19 HELP LOAN IN THE AMOUNT OF \$50,000 TO JASON CIOCI, KIMBERLY CIOCI, AND CIOCI ENTERPRISES, LLC TO ALLEVIATE SUDDEN AND SEVERE ECONOMIC DISLOCATION CAUSED BY THE CORONAVIRUS PANDEMIC FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND REGIONAL PLANNING (01/27/2021)
- h20 AUTHORIZATION OF A LETTER OF COMMITMENT AND SMALL BUSINESS COVID-19 HELP LOAN IN THE AMOUNT OF \$50,000 TO MERRICK ROSENBERG, TRACI ROSENBERG, JEFFREY BACKAL, ANOUK E.BACKAL AND TEAM BUILDERS PLUS LLC TO ALLEVIATE SUDDEN AND SEVERE ECONOMIC DISLOCATION CAUSED BY THE CORONAVIRUS PANDEMIC FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND REGIONAL PLANNING (01/27/2021)
- h21 AUTHORIZATION OF A LETTER OF COMMITMENT AND SMALL BUSINESS COVID-19 HELP LOAN IN THE AMOUNT OF \$50,000 TO STEPHANIE SHRETER, LORETTA MCGRATH, AND DZS ASSOCIATES LLP TO ALLEVIATE SUDDEN AND SEVERE ECONOMIC DISLOCATION CAUSED BY THE CORONAVIRUS PANDEMIC FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND REGIONAL PLANNING (01/27/2021)
- h22 AUTHORIZATION TO SUBMIT A BI-ANNUAL APPLICATION FOR THE WORKFORCE DEVELOPMENT BOARD CERTIFICATION FOR THE DEPARTMENT OF HUMAN SERVICES (01/13/2021)
- h23 AUTHORIZATION TO SUBMIT AN APPLICATION TO THE STATE DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILDREN'S SYSTEM OF CARE FOR THE YOUTH INCENTIVE PROGRAM (YIP) GRANT FOR 2021 IN THE AMOUNT OF \$56,701 FOR THE TERM JANUARY 1, 2021 THROUGH JUNE 30, 2022 FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF BEHAVIORAL HEALTH (01/13/2021)
- h24 APPROVAL OF SUBORDINATION OF FIRST TIME HOMEBUYER MORTGAGE FOR SHIFFONE K. LINDSEY, WILLINGBORO TOWNSHIP TO FREEDOM MORTGAGE CORPORATION. NEW MORTGAGE WILL LOWER MS. LINDSEY'S INTEREST RATE AND MONTHLY PAYMENT (01/13/2021)
- h25 APPROVAL OF SUBORDINATION OF FIRST TIME HOMEBUYER MORTGAGE FOR MECHELE N. BLACK TO REDUCE MONTHLY MORTGAGE PAYMENT AND INTEREST. LIEN BEFORE COUNTY MORTGAGE WILL NOT INCREASE AND CLIENT IS RECEIVING NO CASH OUT (01/13/2021)
- h26 AUTHORIZATION TO AMEND THE AGREEMENTS WITH THE POOL OF VENDORS TO PROVIDE CODE BLUE SERVICES TO INCLUDE HOTEL MOTEL PLACEMENTS AS OVERNIGHT TEMPORARY SHELTER FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT (01/13/2021)
- h27 AUTHORIZATION TO PURCHASE SOFTWARE MAINTENANCE SERVICES FOR THE COUNTY'S EXISTING 911 SYSTEM COMPUTER SOFTWARE FROM TYLER TECHNOLOGIES, INC. FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 FOR AN AMOUNT NOT TO EXCEED \$244,971.11 CONTRACT (# FAO-21-0001) FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY (01/13/2021)
- h28 APPROVAL OF THE FFY 2020/2021 IV-D REIMBURSEMENT AGREEMENT WITH THE STATE DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT FOR A MAXIMUM REIMBURSEMENT AMOUNT NOT TO EXCEED SIXTY SIX PERCENT (66%) OF \$191,806 FOR SOME COSTS EXPENDED IN CONJUNCTION WITH THE CHILD SUPPORT UNIT FOR THE PERIOD OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 FOR THE SHERIFF'S OFFICE (01/27/2021)

**Resolutions proposed by or on behalf of Commissioner O'Connell**

- h29 AUTHORIZATION TO ISSUE AND ADVERTISE A REQUEST FOR QUALIFICATIONS (RFQ) SOLICITING QUALIFIED VENDORS TO CREATE A POOL OF QUALIFIED VENDORS TO PERFORM COVID-19 TESTING SERVICES FOR THE TIME PERIOD OF MARCH 1, 2021 THROUGH DECEMBER 31, 2023 FOR THE HEALTH DEPARTMENT (01/27/2021)

- h30 AUTHORIZATION TO ACCEPT THE DONATION OF 7,000 KN95 MASKS FROM HABITAT FOR HUMANITY BURLINGTON AND MERCER COUNTIES FOR THE DEPARTMENT OF PUBLIC SAFETY (01/13/2021)

**Resolutions proposed by or on behalf of Commissioner Hynes**

- h31 AUTHORIZATION OF THE AWARD OF CONTRACT FOR THE PROPOSAL (RFP) TITLED "BURLINGTON COUNTY PARK PROPERTIES, TURF TREATMENT AND RENOVATION PROJECT" (RFP-20-0050-C) TO SOUTH JERSEY TURF CONSULTANTS FOR AN AMOUNT NOT TO EXCEED \$172,895.38 FOR THE CONTRACT PERIOD FEBRUARY 1, 2021 THROUGH DECEMBER 31, 2021 FOR THE BURLINGTON COUNTY DEPARTMENT OF RESOURCE CONSERVATION, DIVISION OF PARKS (01/13/2021)
- h32 AUTHORIZATION TO AWARD SUBGRANTS IN THE TOTAL AMOUNT OF \$42,000 TO LOCAL ART ORGANIZATIONS AND AUTHORIZING EXECUTION OF AGREEMENTS WITH GRANT RECIPIENTS AS PROVIDED FOR UNDER GRANT AWARD #1813A060003 FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS FOR THE DEPARTMENT OF RESOURCE CONSERVATION, DIVISION OF PARKS (01/27/2021)
- h33 AUTHORIZATION TO AWARD SUBGRANTS AND EXECUTE SUBGRANT AGREEMENTS WITH SEVEN LOCAL HISTORY ORGANIZATIONS FOR SUPPORT OF HISTORY PROJECTS WITH FUNDING PROVIDED BY THE NJ HISTORICAL COMMISSION (GRANT AWARD 3HC-CHPP-2021-00010) FOR THE DEPARTMENT OF RESOURCE CONSERVATION, DIVISION OF PARKS (01/27/2021)

**Resolutions proposed by or on behalf of Commissioner Pullion**

- h34 AUTHORIZATION TO ISSUE AND ADVERTISE FOR THE SOLICITATION TITLED "TRAFFIC SIGNAL AND OTHER ELECTRICAL/ITS MAINTENANCE AND VARIOUS CONSTRUCTION/MAINTENANCE SERVICES" (CPU-20-0063-C) FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING (NCR)
- h35 APPOINTMENT OF MEMBERS TO THE STORMWATER MANAGEMENT COMMITTEE FOR 2021 AS RECOMMENDED BY THE BURLINGTON COUNTY PLANNING BOARD FOR THE DEPARTMENT OF PUBLIC WORKS (NCR)
- h36 AUTHORIZATION TO RELEASE INSPECTION ESCROW FOR THE BORDENTOWN WATERFRONT COMMUNITY PROJECT AS APPROVED BY THE BURLINGTON COUNTY PLANNING BOARD AT THEIR MEETING OF JANUARY 12, 2021 FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING (NCR)
- h37 AUTHORIZATION TO RELEASE CERTAIN PERFORMANCE AND MAINTENANCE GUARANTEES AS APPROVED BY THE BURLINGTON COUNTY PLANNING BOARD AT THEIR MEETING OF JANUARY 12, 2021 FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING (NCR)
- h38 AUTHORIZATION OF ELECTRONIC APPLICATION SUBMISSION AND APPROVAL OF GRANT AGREEMENT FOR THE FY2021 LOCAL BRIDGES FUTURE NEEDS PROGRAM FOR REMOVAL OF BRIDGE C2.2, & RECONSTRUCTION OF CR 656 OVER RAILROAD SIDING IN BURLINGTON CITY AND BURLINGTON TOWNSHIP FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING (01/27/2021)
- i. NOMINATION AND ELECTION - COUNTY SOLICITOR - UNEXPIRED 3 YEAR TERM.
- j. NOMINATION AND ELECTION - LIBRARY COMMISSION - 5 YEAR TERM
- k. NOMINATION AND ELECTION - WORKFORCE DEVELOPMENT BOARD - 3 YEAR TERM
- l. APPOINTMENTS BY DIRECTOR - WOMENS ADVISORY COUNCIL - 1 YEAR TERM
- m. APPOINTMENTS BY DIRECTOR - AGRICULTURE DEVELOPMENT BOARD - 1 YEAR TERM
- n. QUESTIONS FROM THE PRESS.

- o. PUBLIC COMMENTS.
- p. COMMENTS BY COMMISSIONERS.
- q. ADJOURNMENT.