



Burlington County Board of Commissioners

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Eve A. Cullinan, County Administrator
Erin M. Kelly, Clerk of the Board

Burlington County Commissioners

Daniel J. O'Connell, Director
Tom Pullion, Deputy
Allison Eckel
Felicia Hopson
Balvir Singh

AGENDA, REGULAR MEETING, BOARD OF COMMISSIONERS, COUNTY OF BURLINGTON

Date: Apr 27, 2022 - 7:00 PM
Location: County Administration Building
Commissioner's Board Room
49 Rancocas Road
Mount Holly, NJ 08060

Agenda: AUTHORIZATION OF THE AWARD OF OPTION YEAR TWO (2) FOR THE CONTRACT TITLED "ONE-STOP OPERATOR MANAGEMENT SERVICES" (RFP-20-0013-C) TO AMERICA WORKS OF NJ FOR AN ESTIMATED AMOUNT OF \$81,250 FOR THE CONTRACT PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 FOR THE BURLINGTON COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF WORKFORCE DEVELOPMENT BOARD

Official Resolution#		2022-00268						
Meeting Date		04/27/2022						
Introduced Date		04/27/2022						
Adopted Date		04/27/2022						
Agenda Item		i-33						
CAF #								
Purchase Req. #								
Result		Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
O'Connell, Director	✓				✓			
Pullion, Deputy	✓			✓	✓			
Eckel	✓						✓	
Hopson	✓		✓		✓			
Singh	✓				✓			

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY THE BOARD MEMBERS OF THE COUNTY OF BURLINGTON, NJ AT THE MEETING REFERENCED THEREON

Erin M. Kelly

CLERK OF THE BOARD

WHEREAS, after the solicitation of competitive contracting proposals pursuant to N.J.S.A. 40A:11-4.1, titled "ONE-STOP OPERATOR MANAGEMENT SERVICES" (RFP-20-0013-C), the Board of Chosen Freeholders of the County of Burlington, now known as the Board of County Commissioners of the County of Burlington (the "Board"), awarded a contract, per Resolution #2020-00309 dated July 8, 2020, to America Works of NJ located at 790 Woodlane Road, Suite 7 & 8, Westampton, NJ 08060, for an estimated amount of \$81,250.00, for the contract period July 1, 2020 through June 30, 2021, with two (2) one-year options beginning July 1, 2021 and expiring on June 30, 2023, for the Burlington County Department of Human Services, Division of Workforce Development Board; and

WHEREAS, the first option year for the contract titled "ONE-STOP OPERATOR MANAGEMENT SERVICES" (RFP-20-0013-C), was authorized by the Board, per Resolution #2020-00309 dated July 8, 2020, with America Works of NJ, for a total estimated amount of \$81,250.00, for the contract period July 1, 2021 through June 30, 2022; and

WHEREAS, the Department of Human Services, Division of Workforce Development Board, recommends exercising the Second Option Year for the contract titled "ONE-STOP OPERATOR MANAGEMENT SERVICES" (RFP-20-0013-C), with America Works of NJ, for an estimated amount of \$81,250.00, for the contract period of July 1, 2022 through June 30, 2023; and

WHEREAS, the contracts shall be charged to the proper account numbers, contingent upon appropriation of sufficient funds in the 2022 and 2023 temporary and permanent budgets; and

WHEREAS, and the certification of availability of funds will be issued as needed, but prior to services being provided, by the Burlington County Chief Financial Officer or Treasurer; now, therefore, be it

RESOLVED, by the Board of County Commissioners of the County of Burlington, that the contract titled "ONE-STOP OPERATOR MANAGEMENT SERVICES" (RFP-20-0013-C), be awarded for the Second Option Year, to America Works of NJ located at 790 Woodlane Road, Suite 7 & 8, Westampton, NJ 08060, for an estimated amount of \$81,250.00, for the contract period July 1, 2022 through June 30, 2023, for the Burlington County Department of Human Services, Division of Workforce Development

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Board, is hereby approved and authorization is hereby provided to be executed, sealed, and attested in accordance with the Rules of the Board; and, be it

FURTHER RESOLVED, the final contract is subject to review and approval by the County Solicitor prior to its execution; and, be it

FURTHER RESOLVED, that the Burlington County Purchasing Agent shall publish a notice in the official newspaper of the Board of County Commissioners of the County of Burlington summarizing the award of contract, which shall include, but not be limited to, the nature, duration and amount of the contract, the name of the vendor and a statement that this Resolution and the contract is on file and available for public inspection in the Division of Purchase Office of the County of Burlington. Funding for this contract is contingent upon the availability and appropriation of funds.

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