

## What are my recycling responsibilities?

### Landlords:

- If you are responsible for providing trash collection to your tenants, then you are also responsible for providing them with recycling collection.
- If you provide public trash containers in front of your properties, such as those found outside strip malls or inside food courts, then you are also responsible for providing recycling containers and services.

### Tenants:

- If you are responsible for making your own trash arrangements, then you must also contract for recycling services.
- Tenants are responsible for educating their employees regarding recycling and making sure that their customers have access to recycling containers within their stores.

Any business, tenant, or landlord who contract for recycling services is required to provide an annual report to their town of the types and amounts of materials recycled. This report is due February 1st of each year. The report form can be found on the County website at [www.co.burlington.nj.us](http://www.co.burlington.nj.us).

### Questions:

email [recycle@co.burlington.nj.us](mailto:recycle@co.burlington.nj.us)  
or call (609) 499-1001 ext. 272.

## Helpful Tips

- Shop Around – there are many companies that provide recycling services – call around to get the best pricing.
- Clear Signage is important – contact the Department of Solid Waste for sample labels and signs.
- Co-locate Trash and Recycling Containers – if they are not located right next to each other, customers and employees will not separate properly.
- If you contract with a cleaning service to empty waste and recycling containers, make sure they understand recycling procedures.

## Why Recycle?

- It has been required by State Law (N.J.S.A. 13:1E-99 et.seq.) since 1987.
- Source separated recyclables do have value and can be made into new products, instead of using raw materials. This reduces pollution and cuts manufacturing costs for companies in the US.
- Recycling is not just good for the environment, it creates jobs.
- Recycling is the responsible thing to do, it is good corporate citizenship and good for business.

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# Solid Waste (Trash) and Recycling Requirements for Burlington County Businesses and Institutions

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## Recyclable or Trash?

Recyclables are materials that are collected, sorted and reprocessed into new materials bound for manufacturing. Trash is unwanted waste material left over after recyclables have been removed, also known as solid waste.

## What MUST Businesses and Institutions Recycle?

Businesses and institutions in New Jersey are required by law to **source separate** and recycle those items mandated in local municipal recycling ordinances. At present, Burlington County municipalities require that the following items be recycled:

- Aluminum Cans
- Antifreeze
- Consumer Electronics (Computers & TVs)
- Corrugated Cardboard
- Fluorescent Lights
- Glass Containers
- Lead Acid Batteries
- Leaves
- Metal Appliances
- Paper
- Plastic Bottles (coded 1 & 2)
- Steel (tin) Cans
- Textiles
- Tires
- Used Motor Oil

## What is source separation?

Source separation means that all mandated recyclable materials must be kept separate from garbage at the point where they are generated (e.g., your office or classroom) until they reach a recycling market. At no point can they be mixed with garbage.

If your garbage hauler tells you that it is okay to mix mandated recyclable materials with garbage because those recyclables will be separated later at another facility, be aware that this practice is **illegal**.

## Anyone found violating recycling requirements may be subject to a fine.

The Burlington County Health Department and local officials are authorized to enforce municipal recycling ordinances.

Notices of Violation are issued to generators who are not complying with recycling rules. Failure to correct these violations may result in a fine of \$500 to \$1,000.



## Where does my trash go?

Although you may select a solid waste hauler, you and/or the hauler may not select the location where your trash is ultimately disposed if the trash is defined as Waste Types 10, 23 or 25.

- Type 10: municipal waste, including waste from wholesale, retail or service establishments, such as restaurants, stores, theatres, hotels and warehouses and institutional waste from schools and hospitals;
- Type 23: vegetative wastes, excluding leaves; and
- Type 25: animal and food processing wastes.

By law, all type 10, 23 and 25 solid waste generated in Burlington County must be delivered to the landfill at the Burlington County Resource Recovery Complex for disposal. The Resource Recovery Complex is located on 520 acres in Mansfield and Florence Townships, directly off the Columbus exit (52A) of Interstate 295.

There are only three types of waste that are excluded from this requirement:

- Type 13 Bulky Waste: includes large items such as furniture, discarded trailers and large vehicle parts.
- Type 13C Construction and Demolition Waste: includes waste building material and rubble resulting from construction, remodeling and demolition operations on commercial buildings, pavements and other structures.
- Type 27 Dry Industrial Waste: includes waste materials resulting from manufacturing, industrial and research operations.