BURLINGTON COUNTY
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

ROAD OPENING AND DRIVEWAY ACCESS FORM

Required for any excavation work within County right-of-way and/or any new driveway access, alteration to existing driveway access, or any change in use of an existing driveway access

I/We request permission to: (check the type of construction proposed, provide description and approximate dimensions)

☐ Construct Residential or Farm Driveway/Access

☐ Improvements associated with Burlington County Planning Board Application - BCPB # ______________________

☐ Install Concrete curbing, Paving / Concrete Apron, or Sidewalk

☐ Install: ☐ Water ☐ Sewer ☐ Gas ☐ Cable ☐ Drainage System ☐ Other (Provide Description)

☐ Utility Poles / Monitoring Wells / Soil Borings - Number of Units: _______

☐ Other (Provide Description) ______________________________________________________________________

Road / Shoulder Improved With: ☐ Asphalt ☐ Concrete ☐ DGA / Quarry Blend ☐ Unpaved/Grass Area

Size of Opening: (length) ____________ (width) ____________ (depth) ____________ (Square Yards) ____________

Location (check all that apply): ☐ Paved Roadway ☐ Unpaved Area

Date of Opening: ____________ Duration of Work: ____________ Date of Final Restoration: ____________

The applicant shall attach plans, details and all other required information per the Burlington County Board of Chosen Freeholders Policy, Procedures and Specifications Manual for: Road Occupancy, Road Opening, Driveway Access, Charitable Solicitation and Municipal Events to this form.

Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A.59:1-1 et seq., I/we will be responsible for personal injuries and property damage caused by the actions of ourselves, our agents, servants and employees which arise out of or which are claimed to arise out of this Permit. Any such claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.

APPLICANT SHALL SUBMIT SIX (6) COPIES OF THIS FORM WITH THE ROAD OCCUPANCY APPLICATION, AND SIX (6) COPIES OF ALL SUPPORTING DOCUMENTS. THE COUNTY WILL NOT BE RESPONSIBLE FOR ANY ERRORS, OMISSIONS OR MISINFORMATION GIVEN IN THE APPLICATION AND/OR ON THE ACCOMPANYING PLANS.

________________________________________________  _______________________________________
(Signature of Applicant) (Date)

________________________________________________  _______________________________________
(Print or Type Name) (Company & Title)

Page 1 of 1