



**Public Health**  
Prevent. Promote. Protect.

**Department of: HEALTH**

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# Board of Chosen Freeholders County of Burlington New Jersey



Physical Address:  
15 Pioneer Boulevard  
Westampton, NJ 08060

Mailing Address:  
49 Rancocas Road  
P.O. Box 6000  
Mount Holly, NJ 08060-6000

<b>Triage/ Medical Screener</b>	
Supervisor: Clinical Unit Supervisor	
Mission:	To assess clients with complex medical conditions for contraindications to the medication or vaccine and for risk of disease or infection, and to review treatment risks and benefits with clients.
<b>Activation (Phase I &amp; II)</b>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Report to Clinical Unit Supervisor and obtain identification</li> <li><input type="checkbox"/> Attend staff briefing</li> <li><input type="checkbox"/> Receive assignment from Clinical Unit Supervisor</li> <li><input type="checkbox"/> Set up private screening area for clients with complex medical conditions</li> <li><input type="checkbox"/> Review screening forms</li> <li><input type="checkbox"/> Review educational materials on health threat and medications to be dispensed or administered</li> <li><input type="checkbox"/> Identify additional supply needs and communicate to Clinical Unit Supervisor</li> <li><input type="checkbox"/> Familiarize self with clinic layout and personnel</li> </ul>	
<b>Operation (Phase III)</b>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Interview clients with complex questions or contraindications               <ul style="list-style-type: none"> <li>(1) Review medical record</li> <li>(2) Make a recommendation concerning prophylaxis or treatment</li> <li>(3) Clarify and confirm client's decision regarding prophylaxis or treatment</li> </ul> </li> <li><input type="checkbox"/> Provide fact sheets for contraindications and ensure client understands the risks and benefits</li> <li><input type="checkbox"/> Ensure that the client has signed necessary consent form</li> <li><input type="checkbox"/> Sign and date the medication order</li> <li><input type="checkbox"/> Direct clients to area depending on whether they will be receiving medication or Vaccine.</li> </ul>	
<b>Deactivation (Phase IV)</b>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Clean-up workstation</li> <li><input type="checkbox"/> Pack and return unused supplies to Logistics Officer</li> <li><input type="checkbox"/> Assist in the clean-up of the Site</li> <li><input type="checkbox"/> Complete all required documentation</li> <li><input type="checkbox"/> Submit all required documentation to Clinical Unit Supervisor</li> <li><input type="checkbox"/> Participate in recovery activities as designated by the Clinical Unit Supervisor</li> </ul>	