

FY21 Local Arts Programing
Grant Workshop

Eligibility

- Must be within Burlington County
- Any non-profit group is eligible, including libraries, civic organizations, Y's, educational institutions (for non-standard extracurricular funding only), museums, historical groups, festival programs, arts councils and commissions, and creative groups in all disciplines. Non-arts groups can apply for Special Project or Mini-Grant funding, but only to support arts-related projects.

Grant Categories

- General Operating Support
 - Special Projects
- Mini Grant (recommended for first time applicants)

Grant Categories

Special Projects

Arts Included In Guidelines

- Visual Arts
- Sculpture
- Drawing
- Dance
- Mixed Media
- Music
- Theater
- Opera/Music Theatre
- Crafts
- Media Arts
- Photography
- Design Arts
- Folk Arts
- Traditional Arts
- Literature

Grant Categories

General Operating Support

- Administrative salaries
- Utilities
- Office supplies
- Professional development
- Technology expenses

Expenses

Eligible

- Reusable material
- Scholars/professionals
- Programming

Ineligible

- Capital expenses
- Deficit reduction
- Entertaining or Hospitality
- Scholarships or Fellowships
- Fundraising

Matching Requirements

1:1 basis

- 75% must be cash
 - 2/3 must be available before project starts
 - 1/3 can be from revenue
- 25% can be in-kind
- Mini Grant at least 50% must be cash

Request \$5,000.00

- 75% cash match = \$3,750.00
- 2/3 available before project starts = \$2,500
- 1/3 from revenue = \$1,250.00
- 25% in-kind = \$1,250.00

What are In-kind Funds?

- Donated materials
- Donated work/volunteers
- Insurance (in certain cases only)

Review Process

- Applications due October 12, 2020
- Applications reviewed by staff
- Late-October – Peer panel evaluations
 - Quality of Experience
 - Audience Engagement
 - Attendance/Quantitative Impact
 - Governance
 - Budget
- November – Board of Chosen Freeholder recommendations

What Happens If I Am Awarded a Grant?

Early Spring 2021 – notified of award

Grant Agreement – sign and return along with insurance certification

Payment voucher – sign and return

75% of award received upon return of voucher

final 25% of award received upon receipt and approval of Final Report

Interim Report – due June 2021

Final Report – due January 2022

For Questions Please Contact:

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