



**BURLINGTON COUNTY PARKS SYSTEM
APPLICATION FOR FACILITY USE**

Office Location: 6 Park Avenue, Eastampton, NJ 08060
Mailing Address: P.O. Box 6000, Mount Holly, NJ 08060
Phone: (609) 265-5858 Fax: (609) 265-5797

PARK OR PARK SYSTEM SITE: _____	
PARK FACILITY: _____	
ORGANIZATION REQUESTING FACILITY INFORMATION	EVENT INFORMATION
CONTACT PERSON: _____	<i>(no more than one reservation in a 7 day period)</i>
ORGANIZATION NAME: _____	PURPOSE OF VISIT: _____
ADDRESS: _____	DATE: _____
EMAIL: _____	TIME: from: _____ to: _____
CONTACT PHONE NUMBER: _____	NUMBER OF ATTENDEES: _____
TOTAL FEES OF \$ _____ (NO REFUNDS) ARE DUE UPON SUBMITTAL OF THIS APPLICATION. PLEASE MAKE CHECK PAYABLE TO THE "BURLINGTON COUNTY TREASURER".	
** PARTIES MUST ARRIVE WITHIN TWO HOURS OF START TIME INDICATED ABOVE OR RESERVATION WILL BE CANCELLED.	
CHECK THE FOLLOWING APPLICANT SUPPLIED ITEMS ASSOCIATED WITH FACILITY REQUEST	
USE OF TENT: <input type="checkbox"/> (see below **)	USE OF CATERER: <input type="checkbox"/> (see below **)
USE OF ENTERTAINER: <input type="checkbox"/> (see below **)	
OTHER: _____	
IMPORTANT INFORMATION	
<p>** USE OF CATERER, TENT, ENTERTAINER OR OTHER CONTRACTED SERVICES REQUIRES THE CONTRACTOR TO PROVIDE THE PARKS OFFICE WITH A CERTIFICATE OF INSURANCE IN THE AMOUNT OF \$1,000,000 (ONE MILLION DOLLARS) AND NAMING THE COUNTY OF BURLINGTON AS ADDITIONALLY INSURED. PLEASE ATTACH PROOF OF INSURANCE TO THIS APPLICATION.</p> <p>THE BURLINGTON COUNTY PARKS SYSTEM PRACTICES A CARRY IN / CARRY-OUT POLICY FOR MANAGING TRASH. YOU ARE ENCOURAGED TO ASSIST WITH THE CARE AND MAINTENANCE OF OUR FACILITIES BY PLACING ALL TRASH IN THE BAGS PROVIDED AND TAKING IT HOME WITH YOU FOR PROPER DISPOSAL.</p> <p>PERMITS ARE CONSIDERED APPROVED ONLY UPON WRITTEN APPROVAL BELOW, PAYMENT RECEIVED, AND OR THE CONDITIONS ARE SET FORTH HEREIN. THE BOARD OF CHOSEN FREEHOLDERS AND THEIR AGENTS RESERVE THE RIGHT TO DISAPPROVE THIS APPLICATION OR ANY PART THEREOF BASED UPON ESTABLISHED RULES, REGULATIONS AND POLICIES OF THE BURLINGTON COUNTY PARKS SYSTEM.</p>	
<p>In return for the Burlington County Board of Chosen Freeholders ("Burlington County") allowing the above organization access to the above mentioned Park Facility, your organization hereby agrees to indemnify and hold harmless of Burlington County, its officers, employees, servants, and agents against any and all claims, suits, or actions of every kind or character made upon or brought against Burlington County, its officers, employees, servants, and agents for or on account of any injuries, damages personal or to property, or legal expenses, which shall arise out of, in the course of or in consequence of any willful or negligent act or omission or tortious act or omission of the above organization, its employees, agents, or subcontractors, regarding its use of the Burlington County Park Facility, and activities it conducts thereon. This indemnity shall include attorney's fees and costs and all other expenses incurred in the defense of any suit. Burlington County reserves all rights to cancel any reservations at any time.</p> <p>I have received a copy of the Burlington County Parks System Summary of Rules and Regulations and I understand all conditions and requirements pertaining to the use of the facility requested above.</p>	
APPLICANT'S SIGNATURE _____	
APPROVAL- FOR OFFICE USE ONLY	
Received / Approved by Division of Parks _____ Director of Resource Conservation _____	
PAID: <input type="checkbox"/>	AMOUNT: \$ _____
PAID IN FULL ON: _____	