

SAMPLE MUNICIPAL RESOLUTION

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund (“Trust Fund”) and established a Municipal Park Development Program (“Program”) to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and

WHEREAS, the Governing Body of _____ (name of municipality) desires to obtain County Municipal Park Development Program funds in the amount of \$_____ to fund _____ (name of project, address, lot, & block); and

WHEREAS, the total cost of the project including all matching funds is estimated to be \$_____; and

(Use this clause for Open Space Acquisition projects)

WHEREAS, the _____ (name of municipality) will be the holder of any interest acquired with County funds.

(Use this clause for Farmland Preservation Program local cost share)

WHEREAS, the County will be the holder of any interest acquired through the Program.

(Use this clause for Park Development projects)

WHEREAS, the _____ (name of municipality) is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY _____ (name of the governing body) **THAT:**

1. _____ (name of title of authorized official) is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The _____ (name of municipality) is committed to this project and will provide the balance of funding necessary to complete the project in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and

4. 4. _____(name and title of authorized official) is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved funds; and
5. This resolution shall take effect immediately.

CERTIFICATION

I, _____ do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of _____(name of municipality) at a meeting held on the ____ day of _____, 2025. In Witness Whereof, I have hereunder set my hand and official seal of the municipality this ____ day of _____, 2025.