

BURLINGTON COUNTY TAX BOARD DATA ORDER FORM (PLEASE PRINT)

1. REQUESTOR'S NAME/ADDRESS

PHONE# _____
 FAX# _____
 MOBILE# _____

2. BILLING ADDRESS(IF DIFFERENT)

PHONE# _____
 FAX# _____
 MOBILE# _____

3. MUNICIPALITY(IES) REQUESTED (CIRCLE OR HIGHLIGHT)

- | | | | |
|-----------------------|----------------------|----------------------|----------------------|
| #01 BASS RIVER TWP. | #11 EASTAMPTON TWP. | #21 MEDFORD LKS BORO | #31 RIVERTON BORO |
| #02 BEVERLY CITY | #12 EDGEWATER PRK. | #22 MOORESTOWN TWP. | #32 SHAMONG TWP. |
| #03 BORDENTOWN CITY | #13 EVESHAM TWP. | #23 MT. HOLLY TWP. | #33 SOUTHAMPTON TWP. |
| #04 BORDENTOWN TWP. | #14 FIELDSBORO BORO | #24 MT. LAUREL TWP. | #34 SPRINGFIELD TWP. |
| #05 BURLINGTON CITY | #15 FLORENCE TWP. | #25 NEW HANOVER TWP. | #35 TABERNACLE TWP. |
| #06 BURLINGTON TWP | #16 HAINESPORT TWP. | #26 NORTH HANOVER | #36 WASHINGTON TWP. |
| #07 CHESTERFIELD TWP. | #17 LUMBERTON TWP. | #27 PALMYRA BORO | #37 WESTAMPTON TWP. |
| #08 CINNAMINSON TWP. | #18 MANSFIELD TWP. | #28 PEMBERTON BORO | #38 WILLINGBORO TWP. |
| #09 DELANCO TWP. | #19 MAPLE SHADE TWP. | #29 PEMBERTON TWP. | #39 WOODLAND TWP. |
| #10 DELRAN TWP. | #20 MEDFORD TWP. | #30 RIVERSIDE TWP. | #40 WRIGHTSTOWN BORO |

4. TYPE OF MEDIA

- CD(RAW DATA)-TEXT FILE-MOD-IV MASTER FILE(BLOCK & LOT ORDER ONLY)
 MAILING LABELS PRINT BLOCK & LOT Y/N PRINT PROPERTY LOCATION Y/N
 MAILING LABEL FORMAT PRINTED ON 8 ½ X 11
 TAX LIST ON 8 ½ X 11 PLAIN PAPER
 OWNER INDEX ON 8 ½ X 11 PLAIN PAPER
 STREET INDEX ON 8 ½ X 11 PLAIN PAPER
 SR1-A (SALES RATIO DATA) ON 8 ½ X 11 PLAIN PAPER
 COMPUTERIZED SALES INFORMATION (SR-1A) RAW DATA
 SAMPLING PERIOD FOR SR-1A SALES DATA RUNS FROM JULY 1ST THRU JUNE 30TH
- | | |
|--------------------|----------------|
| 1. VACANT LAND | 4A. COMMERCIAL |
| 2. RESIDENTIAL | 4B. INDUSTRIAL |
| 3A. FARM REGULAR | 4C. APARTMENT |
| 3B. QUALIFIED FARM | OTHER: |
- ALL _____ (IF YES, NOTE WITH "X")

DEDUCTIONS:

- S. SENIOR CITIZEN
 V. VETERAN
 W. WIDOW OF A VETERAN
 D. DISABLED
 R. SURVIVING SPOUSE

ALL DATA WILL BE CURRENT TAX LIST YEAR UNLESS OTHERWISE NOTED

DATE RECEIVED _____ DATE MAILED _____ INITIALS _____
 PAYMENT DATE _____ PAYMENT AMOUNT _____

C. COST OF SERVICES:

COMPUTERIZED TAX LIST(MOD-IV DATA) WILL BE AS OF JANUARY 10TH
OF THE CURRENT YEAR.

CD'S (COUNTY SUPPLIES CD'S, PAPER, LABELS, DISKETTES)

TAX LIST CD ROM OR DISKETTES(COMPLETE COUNTY) \$250.00 PER YEAR

TAX LIST CD ROM
(SUCH AS PROPERTY CLASS/DEDUCTION/EXEMPTION CODES)
(FOLLOW FEE SCHEDULE BELOW/BASED ON NUMBER OF MUNICIPALITIES)

1 TOWN=	\$25.00	11-20 TOWNS=	\$100.00
2-5 TOWN=	\$50.00	21-30 TOWNS=	\$150.00
6-10 TOWNS=	\$75.00	31-40 TOWNS=	\$175.00

TAX LIST PRINTOUTS(LABELS AND LISTINGS)
SET-UP FEES \$25.00(PER SET-UP) PLUS \$1.00(PER PAGE IF PLAIN PAPER)

MAILING LABELS \$25.00(SET-UP/PER DISTRICT)
PLUS \$.02 PER LABEL

COMPLETE TAX LIST WITH STREET AND OWNERS(8 ½ X 11) \$50.00(PER DISTRICT)
STREET INDEX ONLY(8 ½ X 11) \$30.00(PER DISTRICT)
OWNERS INDEX ONLY(8 ½ X 11) \$30.00(PER DISTRICT)

COMPUTERIZED SALES INFORMATION(SR-1A DATA) \$100.00(PER UPDATE)
SR-1A CD ROM(COMPLETE COUNTY)
INCLUDED WILL BE ALL SR-1A DATA FOR CURRENT SAMPLING PERIOD UP TO REQUEST
DATE

MEDIA COSTS:

CD'S	\$2.00
DISKETTES	\$1.50 EA
LISTINGS	\$1.00 PER PAGE
ANALYSIS, SPECIALIZED REPORTS & PROGRAMMING	\$35.00 PER HOUR
MINIMUM FEE FOR LISTINGS	\$5.00

*NOTE: FEDERAL, STATE, LOCAL GOVERNMENT AND CERTAIN NON-PROFIT
ORGANIZATIONS WILL BE CHARGED FOR THE GREATER OF THE
SET-UP FEE OR THE COST OF MATERIALS.*

PLEASE SUBMIT THE COMPLETED DATA ORDER FORM ALONG WITH YOUR CHECK MADE
PAYABLE TO BURLINGTON COUNTY TAX ADMINISTRATOR.

OUR ADDRESS IS AS FOLLOWS: BURLINGTON COUNTY TAX BOARD
49 RANOCAS RD.,
PO BOX 6000
MT. HOLLY, NJ 08060

BURLINGTON COUNTY BOARD OF TAXATION RECORDS ACCESS FEES
PROPERTY TAX INFORMATION WILL BE PROVIDED TO THE PUBLIC AT THE COSTS LISTED

INSTRUCTIONS

A. GENERAL REQUIREMENTS:

1. COMPLETE ALL REQUESTED INFORMATION. INCOMPLETE REQUEST FORMS WILL DELAY YOUR REQUEST.
2. PAYMENT MUST BE RECEIVED PRIOR TO THE PROCESSING OF YOUR REQUEST. A COST ESTIMATE CAN BE DETERMINED FOR YOU IN A TIMELY MANNER BEFORE PROCESSING BEGINS. MAKE CHECKS PAYABLE TO BURLINGTON COUNTY TAX ADMINISTRATOR.
3. MIXED MEDIA REQUESTS ARE NOT ALLOWED. PLEASE USE SEPARATE REQUEST FORMS.
4. IF COMPUTER PROGRAMMING IS REQUIRED TO FULFILL YOUR REQUEST, YOU WILL BE CONTACTED WITH AN ESTIMATED COST. ONLY WITH YOUR AUTHORIZATION TO PROCEED, WILL YOUR REQUEST BE COMPLETED.
5. PLEASE NOT THE NAMES AND ADDRESSES IN OUR FILES ARE THAT OF THE PROPERTY OWNER. THEY MAY BE DIFFERENT FROM THE PROPERTY LOCATION, RESIDENT AND ADDRESS AS IN THE CASE OF A RENTAL PROPERTY.

B. HOW TO COMPLETE THIS FORM:

1. BUSINESS NAME, CONTACT PERSON'S NAME, ADDRESS AND TELEPHONE NUMBER AND FAX NUMBER.
2. ONLY IF DIFFERENT FROM NUMBER 1.
3. SELECT THE TYPE OF MEDIA YOU ARE REQUESTING. IF YOU HAVE ANY QUESTIONS, YOU MAY CALL (609)265-5741
4. CIRCLE OR HIGHLIGHT THE MUNICIPALITY(IES) REQUESTED.
5. SPECIAL PROGRAMMING REQUESTS:
 - A. CUSTOMIZED LISTINGS ARE AVAILABLE IF YOU REQUIRE SPECIFIC PROPERTY CLASSES OR DEDUCTIONS.
(i.e.) A LISTING OF JUST SENIOR CITIZENS IN ONE OR MORE MUNICIPALITIES.
 - B. A LISTING/LABELS CAN BE PROVIDED IN EITHER ALPHABETICAL ORDER BY OWNERS LAST NAME OR BLOCK AND LOT ORDER.
 - C. PLEASE SELECT WHETHER OR NOT YOU WANT THE BLOCK AND LOT OR PROPERTY LOCATION PRINTED ON THE LABEL/LISTING.