

REQUEST FOR QUALIFICATIONS
FOR County Auditing and Accounting Services
BURLINGTON COUNTY LIBRARY

Three copies of Responses to this Request for Qualifications including all required documentation must be received in the Office of the Burlington County Solicitor, 49 Rancocas Road, Room 225, P.O. Box 6000, Mount Holly, New Jersey 08060 no later than 11 a.m. on Tuesday, December 8, 2015. Late Responses will not be considered.

Description:

The County of Burlington is seeking responses from qualified Auditing and Accounting Firms, duly licensed and in good standing in the State of New Jersey from which submissions it will award a contract for the following specialized services:

1. Auditing and Accounting Services for the Burlington County Library

Contract will be awarded to the successful firm in each category for the term January 1, 2016 through December 31, 2016.

Qualification Requirements:

Each Auditing and Accounting firm proposed to provide work for the Burlington County Library must be licensed in the State of New Jersey and have at least ten (10) years of experience in the area of accounting and auditing services for which they request to be qualified. **Resumes demonstrating such experience must be submitted in response to this RFQ for Auditing and Accounting Services proposing to be qualified.**

Each Auditing and Accounting firm must execute and deliver with the response to this RFQ a certification in the form provided stating that the candidate has no conflicts of interest, actual or apparent, that would compromise his/her independence of judgment in the performance of the designated services.

Each Auditing and Accounting firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Each Auditing and Accounting firm must also comply with the New Jersey Business Registration Act and Statement of Ownership, N.J.S.A. 52:25-24.2.

Additional Qualification Requirements for each area of Auditing and Accounting services are specified under the Scope of Work descriptions set forth below.