

REQUEST FOR PROPOSALS---UNDERWRITER SERVICES

To: Interested Underwriters

From: The County of Burlington, New Jersey

Re: County of Burlington - General Obligation Refunding Bonds, Series 2016
Request for Proposals – Underwriting Services

The County of Burlington, New Jersey (the “County”), is undertaking a financing to advance refund the callable maturities of the County’s outstanding callable General Obligation Bonds, Series 2007, General Improvement Bonds, Series 2008A and Vocational and Special Services Schools Bonds, Series 2008B. On behalf of the County, please consider this letter a request for a proposal for the provision of underwriting services in connection with the issuance of not-to-exceed \$35,500,000 aggregate principal amount of General Obligation Refunding Bonds, Series 2016.

The proposal should include (a) a general discussion of your firm’s qualifications and a summary of your firm’s experience on New Jersey municipal bond transactions; (b) a description of services to be provided; (c) a description of your marketing plan and proposed pricing structure (include coupons, yields and spread to triple-A MMD as of February 2, 2016) and (d) a proposal for compensation for the provision of underwriting services identifying discount and expenses on a per bond basis. If you will require underwriter’s counsel, please include a proposed not-to-exceed fee in your compensation proposal. The underwriter will not be responsible for preparation of the Preliminary or Final Official Statement.

Please note that, pursuant to *N.J.S.A. 19:44A-20.26*, your firm, including its principals, partners, officers and directors (and their spouses), as well as any subsidiaries directly or indirectly controlled by your firm, or any political organization organized under section 527 of the Internal Revenue Code that is directly or indirectly controlled by your firm, other than a candidate committee, election fund, or political party committee, is required, not later than ten (10) days prior to entering into any contract with the County having an anticipated value in excess of \$17,500, to provide a list of political contributions made by any of the above-mentioned persons or entities within the immediately preceding twelve (12) month period, along with the date and the amount of each contribution and the name of the recipient of each contribution. No prospective firm will be precluded from entering a contract with the County by virtue of the information provided in your disclosure, provided such disclosure is fully and accurately completed.

Prior to or simultaneously with the delivery of the Bonds, the purchaser shall furnish to the County a certificate, in such form as is acceptable by Bond Counsel, certifying, warranting and representing to the County, in part, (i) that neither the purchaser nor any of its parents, subsidiaries, and/or affiliates (as defined in *N.J.S.A. 52:32-56(e)(3)*), is listed on the State of New Jersey Department of the Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither it nor any of its parents, subsidiaries, and/or affiliates is involved in any of the investment activities set forth in *N.J.S.A. 52:32-56(f)*; and (ii) that the purchaser shall not enter into any contracts with companies or entities that have an equity tie with the government of Iran or its instrumentalities, or is engaged in business operations with entities in the defense sector or nuclear sector of Iran, in or with that government and its instrumentalities, and will undertake appropriate due diligence to verify and confirm the accuracy of these representations.

The underwriter shall be selected based on an evaluation of the responses to this RFP according to the following criteria: related experience, past performance, marketing plan/pricing analysis and fee proposal. Please forward one hard copy of your proposal to the **Burlington County Department of Finance, 49 Rancocas Road, Room 104, P.O. Box 6000, Mount Holly, New Jersey 08060 by 11:00AM on Monday, February 8, 2016** for consideration by the County. E-mail and/or facsimile will not be accepted.