



WORKER'S HOUSE & GALLERY EXHIBITION APPLICATION

Burlington County Parks

Guidelines:

- **Location:** Worker's House & Gallery is located on the grounds of Historic Smithville Park, 803 Smithville Road, Eastampton, NJ. First floor of gallery only. Approximately 20-30 works can be displayed, dependent on the size.
- **Application deadline:**
- Applicants will be screened based on medium, quality of work, etc.
- **Vendor Fees:**
 - **For-profit:** A \$100 fee is required following application acceptance. You will receive a letter of acceptance or rejection by the application deadline. Once you receive a letter of acceptance, payment will be due.
(Do not send payment with this application)
 - **Non-profit:** A \$25 fee is required with application acceptance. You will receive a letter of acceptance or rejection by the application deadline. Once you receive a letter of acceptance, payment will be due.
(Do not send payment with this application)
- **Medium:** Textile-based (e.g. quilting, tilework/mosaic, glass, crocheting/knitting, needlework, jewelry, functional works, historical collections, etc.)
- No political or controversial handouts, soliciting or petitioning are permitted at this event; activity, literature and handouts must be preapproved.
- Applicant must sign "hold harmless" waiver included with the application. Note: some applicants may be required to provide additional insurance information.
- Please keep this information for easy reference; we recommend that you make a copy of the application that you send to us.

Send completed form to:

Burlington County Division of Parks
Smithville Road, P.O. Box 6000
Eastampton, NJ 08060
FAX – 609-265-5797
Email: parks@co.burlington.nj.us

To be considered as an exhibitor in the Worker's House & Gallery at Smithville Park, please complete all information requested below. Items with a (*) must be completed for consideration.

*Please check one box only:

For-profit organization

Non-profit organization (Please include your ID number _____)

*Name of Individual/Organization _____

*Street Address _____

*Town _____ *State _____ *Zip _____

*Contact Information _____

*Phone _____ Cell Phone (optional) _____

*Email (for notification) _____ Website _____

*Please describe what you or your company/organization will display. (Write it as you would want it in promotional pieces.) _____

*Please describe any workshops you or your organization may want to offer. (Write it as you would want it in promotional pieces.) _____

*What months are you or your organization available to exhibit at the Worker's House & Gallery?

March April May June July August September October November December

***Please include/attach photos of at least five different works/items that encompass the intended display at the Worker's House & Gallery.**

The Agency shall be solely responsible for and shall keep, save and hold harmless the Burlington County Board of Chosen Freeholders and its servants, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith on account of personal injury, loss of life, and damage and loss of real and personal property of any person, agency, corporation or government entity arising out of or in consequence of any acts or omissions of named artist/organization, its employees, agents and sub-vendors, in connection with agency's participation at this event.

This application will be reviewed by our Risk Management and Fire Marshal offices. There may be some exhibits, demonstrations, performers or activities that require an organization to provide proof of insurance acceptable to the County and/or a fire permit.

Burlington County Parks reserves the right to use photographs from the event for promotional material.

The undersigned agrees to abide by the Burlington County Parks guidelines.

*Signature _____ Date _____

(Please sign – do not type or print)

Staff Only: Date Received _____ Accepted _____ Not Accepted _____ Funding Account: _____